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TUESDAY, NOVEMBER 6, 2018
CITY COUNCIL REVISED AGENDA
4:00 PM

- I. Call to Order.
- II. Pledge of Allegiance/Invocation (Councilman Byrd).
- III. Minute Approval.
- IV. Special Presentation.
- V. **Ordinances – Final Reading:**

POLICE

- a. [An ordinance amending Chattanooga City Code, Part II, Chapter 24, to add a new Section 24-50, entitled Prohibited Use of Hand-Held Mobile Telephone in Marked School Zone.](#)
- b. [An ordinance amending Chattanooga City Code, Part II, Chapter 24, to add a new Section 24-51, entitled Prohibited Use of Mobile Telephone with Hands-Free Device by Persons under 18.](#)

PUBLIC WORKS AND TRANSPORTATION

Transportation

- c. [MR-2018-151 Ken Garner Enterprises and Kenneth B. Garner, Trustee \(Abandonment\). An ordinance closing and abandoning a portion of the 1200 block of East 28th Street to allow for site modifications to improve public safety, as detailed on the attached map, subject to certain conditions. \(District 8\) \(Recommended for approval by Transportation, Planning, and Staff\)](#)

- VI. **Ordinances – First Reading: (None)**

VII. **Resolutions:**

ECONOMIC AND COMMUNITY DEVELOPMENT

Short Term Vacation Rentals

- a. [2018-17 Pat Hangstefer. A resolution approving Short Term Vacation Rental Application No. 18-STVR-00005 for property located at 4618 Tennessee Avenue. \(District 7\)](#)
- b. [2018-18 John & Sarah Murphy. A resolution approving Short Term Vacation Rental Application No. 18-STVR-00072 for property located at 801 S. Scenic Highway. \(District 7\)](#)
- c. [2018-19 Rush & Hannah Feldhacker. A resolution approving Short Term Vacation Rental Application No. 18-STVR-00087 for property located at 128 W. 17th Street. \(District 7\)](#)
- d. [2018-20 Matthew W. Raulston. A resolution approving Short Term Vacation Rental Application No. 18-STVR-00103 for property located at 501 Tucker Street. \(District 2\)](#)

MAYOR'S OFFICE

- e. [A resolution to confirm the Mayor's reappointment of Amy Jenkins and the appointments of Joyce Jackson and Silvia Ramos to the Chattanooga Department of Youth and Family Development Board.](#)
- f. [A resolution to confirm the Mayor's appointment of Jenny Simpkins and Holly Richeson to the Wastewater Regulations and Appeals Board.](#)
- g. [A resolution to confirm the Mayor's reappointment of Christopher P. Keene to the Beer and Wrecker Board.](#)
- h. [A resolution to confirm the Mayor's reappointment of Anne Wilkins to the Carter Street Corporation.](#)

PUBLIC WORKS AND TRANSPORTATION

Transportation

- i. [A resolution authorizing the appointments of Rebecca Baecker, Michael Dupre, and Damon Buxton as special police officers \(unarmed\) for the Chattanooga Area Regional Transportation Authority \(CARTA\), to do special duties as prescribed herein, subject to certain conditions.](#)

VIII. Purchases.

Revised Agenda for Tuesday, November 6, 2018

Page 3

IX. Other Business.

X. Committee Reports.

XI. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.

XII. Adjournment.

TUESDAY, NOVEMBER 13, 2018
CITY COUNCIL AGENDA
6:00 PM

1. Call to Order.
2. Pledge of Allegiance/Invocation (Councilwoman Coonrod).
3. Minute Approval.
4. Special Presentation.
5. **Ordinances – Final Reading: (None)**
6. **Ordinances – First Reading:**

ECONOMIC AND COMMUNITY DEVELOPMENT

- a. [An ordinance amending Chattanooga City Code, Part II, Chapter 10, Section 10-33, so as to adopt the 2012 Edition of the International Energy Conservation Code as amended as the official Energy Code of the City of Chattanooga.](#)
- b. [An ordinance amending Chattanooga City Code, Part II, Chapter 14, so as to adopt the 2017 Edition of the National Electrical Code and certain appendices as revised and amended as the official Electrical Code of the City of Chattanooga.](#)

PLANNING

- c. [2018-160 Somerset Partners of TN % Jimmy Allen \(R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 584 Boy Scout Road, more particularly described herein, from R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone, subject to certain conditions. \(District 1\) \(Recommended for approval by Planning\)](#)

[2018-160 Somerset Partners of TN % Jimmy Allen \(R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 584 Boy Scout Road, more particularly described herein, from R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone, subject to certain conditions. \(Staff Version\)](#)

[2018-160 Somerset Partners of TN % Jimmy Allen \(R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 584 Boy Scout Road, more particularly described herein, from R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone. \(Applicant Version\)](#)

- d. 2018-199 Allen Jones % ASA Engineering & Consulting (R-2 Residential Zone to C-2 Convenience Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 6109 Wilder Lane, more particularly described herein, from R-2 Residential Zone to C-2 Convenience Commercial Zone, subject to certain conditions. (District 1) (Recommended for approval by Planning and Staff)

2018-199 Allen Jones % ASA Engineering & Consulting (R-2 Residential Zone to C-2 Convenience Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 6109 Wilder Lane, more particularly described herein, from R-2 Residential Zone to C-2 Convenience Commercial Zone. (Applicant Version)

- e. 2018-185 Sonia Carder (R-1 Residential Zone to R-2 Residential Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 786 Winding Hills Lane, more particularly described herein, from R-1 Residential Zone to R-2 Residential Zone, subject to certain conditions. (District 3) (Recommended for approval by Planning and Staff)

2018-185 Sonia Carder (R-1 Residential Zone to R-2 Residential Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 786 Winding Hills Lane, more particularly described herein, from R-1 Residential Zone to R-2 Residential Zone. (Applicant Version)

- f. 2018-187 Lawson Real Estate GP % Bill Crawford (C-2 Convenience Commercial Zone and R-4 Special Zone to M-1 Manufacturing Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 6246 Dayton Boulevard, more particularly described herein, from C-2 Convenience Commercial Zone and R-4 Special Zone to M-1 Manufacturing Zone, subject to certain conditions. (District 3) (Recommended for approval by Planning and recommended for denial by Staff)

2018-187 Lawson Real Estate GP % Bill Crawford (C-2 Convenience Commercial Zone and R-4 Special Zone to M-1 Manufacturing Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 6246 Dayton Boulevard, more particularly described herein, from C-2 Convenience Commercial Zone and R-4 Special Zone to M-1 Manufacturing Zone. (Applicant Version)

- g. 2018-198 Joseph Ingram % Ingram Gore & Associates, LLC (R-1 Residential Zone to RZ-1 Zero Lot Line Residential Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located in the 7600 block of Davidson Road, more particularly described herein, from R-1 Residential Zone to RZ-1 Zero Lot Line Residential Zone, subject to certain conditions. (District 4) (Recommended for approval by Planning)

2018-198 Joseph Ingram % Ingram Gore & Associates, LLC (R-1 Residential Zone to R-T/Z Residential Townhouse Zero Lot Line Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located in the 7600 block of Davidson Road, more particularly described herein, from R-1 Residential Zone to R-T/Z Residential Townhouse Zero Lot Line Zone. (Applicant Version) (Recommended for denial by Planning and Staff)

- h. 2018-167 Bill Sanders/Trotters Place, Inc. (R-4 Special Zone to C-5 Neighborhood Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 6750 Shallowford Road, more particularly described herein from R-4 Special Zone to C-5 Neighborhood Commercial Zone, subject to certain conditions. (District 5) (Recommended for approval by Planning)

2018-167 Bill Sanders/Trotters Place, Inc. (R-4 Special Zone to C-5 Neighborhood Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 6750 Shallowford Road, more particularly described herein from R-4 Special Zone to C-5 Neighborhood Commercial Zone, subject to certain conditions. (Staff Version)

2018-167 Bill Sanders/Trotters Place, Inc. (R-4 Special Zone to C-5 Neighborhood Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 6750 Shallowford Road, more particularly described herein from R-4 Special Zone to C-5 Neighborhood Commercial Zone. (Applicant Version)

- i. 2018-195 Travis Todd & Thomas and Hutton Engineering Company (D-RM-4 Downtown Residential Multi-Unit 4 Stories Maximum Height Zone to D-CX-6 Downtown Commercial Mixed Use 6 Stories Maximum Height Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 315 Walnut Street, more particularly described herein, from D-RM-4 Downtown Residential Multi-Unit 4 Stories Maximum Height Zone to D-CX-6 Downtown Commercial Mixed Use 6 Stories Maximum Height Zone. (District 7) (Recommended for approval by Planning and Staff)

- j. [2018-186 Chazen Companies % Justin Tirsun \(R-3 Residential Zone and C-2 Convenience Commercial Zone to UGC Urban General Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1405 Fagan Street, more particularly described herein, from R-3 Residential Zone and C-2 Convenience Commercial Zone to UGC Urban General Commercial Zone. \(District 8\) \(Recommended for approval by Planning and Staff\)](#)
- k. [2018-188 Adamson Developers, LLC % Charles Adamson \(C-2 Convenience Commercial Zone to UGC Urban General Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 2208 Glass Street, more particularly described herein, from C-2 Convenience Commercial Zone to UGC Urban General Commercial Zone. \(District 9\) \(Recommended for approval by Planning and Staff\)](#)

7. **Resolutions:**

ECONOMIC AND COMMUNITY DEVELOPMENT

- a. [A resolution authorizing the Administrator for the Department of Economic and Community Development to accept a First Tennessee Community Development Grant from First Tennessee Bank to be used to increase the supply of affordable rental housing and housing for homeownership available to the City's low to moderate income households by preserving existing affordable housing stock; providing housing and services to special needs populations; and improving/increasing opportunities for citizens to access/retain affordable housing, in the amount of \\$70,000.00.](#)

FIRE

- b. [A resolution authorizing the appointment of Captain Robert Thompson, as a special police officer \(unarmed\) for the Fire Department, to do special duty as prescribed herein, subject to certain conditions.](#)

HUMAN RESOURCES

- c. [A resolution authorizing the appointment of Jorge David Espinal, as a special police officer \(unarmed\) for the Department of Economic and Community Development, to do special duty as prescribed herein, subject to certain conditions.](#)

MAYOR'S OFFICE

- d. [A resolution authorizing the Chief Operating Officer to enter into a contract with Tyler Tech \(previously named Socrata\) in order to provide open data, data visualization, and performance analytics platform for the City of Chattanooga, in the amount of \\$135,000.00, with an option to renew for two \(2\) additional one \(1\) year periods, with annual amounts up to \\$135,000.00 each.](#)

PLANNING

- e. 2018-173 BKY Enterprises GP % Beason View Land Company (Special Exceptions Permit). A resolution authorizing a Special Exceptions Permit for a Residential Planned Unit Development on properties located in the 1000 block of Beason Drive. (District 1) (Recommended for approval by Planning and recommended for denial by Staff)
- f. East Brainerd, LLC/Nayana Corporation (Special Exceptions Permit). A resolution approving a Special Exceptions Permit for an existing liquor store, partial change in ownership, located at 7794 East Brainerd Road, Suite 102. (District 4)

PUBLIC WORKS AND TRANSPORTATION

Public Works

- g. A resolution authorizing the approval of Change Order No. 1 for Haren Construction Company, Inc. of Etowah, TN, relative to Contract No. W-15-009-201, MBWWTP Control Room Upgrades, a Consent Decree Project, to include a new contingency in the amount of \$100,000.00, for an increased amount of \$216,245.75, for a revised contract amount of \$1,780,245.75. (District 1) (Consent Decree)
- h. A resolution authorizing the approval of Change Order No. 1 (Final) for Layne Inliner, LLC of Tucker, GA, relative to Contract No. W-12-021-201, Sanitary Sewer Rehabilitation of South Chickamauga Creek 5 Sub-Basin Project, a Consent Decree Project, to release the contingency amount of \$250,000.00, for a decreased amount of \$434,497.54, for a revised contract amount not to exceed \$2,192,487.46. (District 5) (Consent Decree)
- i. A resolution authorizing the approval of Change Order No. 1 (Final) for Insituform Technologies, LLC of Laverge, TN, relative to Contract No. W-12-022-201, Sewer Rehabilitation for South Chickamauga Creek Sub-Basin 1, a Consent Decree Project, to release the contingency amount of \$100,000.00, for a decreased amount of \$180,536.26, for a revised contract amount not to exceed \$1,647,768.26. (District 8) (Consent Decree)
- j. A resolution authorizing the award of Contract No. Y-18-003-201 to Tri-State Roofing Contractors, LLC of Chattanooga, TN, Replacement Roofing System for South Chattanooga YFD Center Building, in the amount of \$294,344.00, with a contingency amount of \$29,500.00, for an amount not to exceed \$323,844.00. (District 7)
- k. A resolution authorizing the Administrator for the Department of Public Works to enter into an agreement with Artech Design Group, Inc. for professional services relative to Contract No. Y-17-005-101, East Lake YFD Center Improvements, for an amount not to exceed \$147,960.00. (District 7)

- l. [A resolution authorizing payment to Santek Environmental, Inc. \(Santek\) annually for Bradley County Landfill Disposal of Biosolid Sludge and other special waste, in the amount of \\$80,000.00.](#)
- m. [A resolution authorizing the Administrator for the Department of Public Works to enter into a blanket contract for professional services for the continuing on-call mechanical, electrical, plumbing, and engineering services, Contract No. E-18-009-101, for the following two \(2\) consultant firms: \(1\) Campbell and Associates, Inc.; and \(2\) March Adams and Associates, Inc., for year one \(1\) of a term up to four \(4\) years, with this year's amount not to exceed \\$150,000.00.](#)
- n. [A resolution authorizing the Administrator for the Department of Public Works to enter into a blanket contract for professional services for the continuing on-call architectural services, Contract No. E-18-007-101 for the following six \(6\) consultant firms: \(1\) Allen and Hoshall, Inc.; \(2\) Artech Design Group, Inc.; \(3\) Derthick Henley and Wilkerson Architects, PLLC; \(4\) Franklin Architects; \(5\) Rardin and Carroll Architects, Inc.; and \(6\) TWH Architects, for a one \(1\) year term up to four \(4\) years, with this year's amount not to exceed \\$250,000.00.](#)
- o. [A resolution authorizing the Administrator for the Department of Public Works to enter into a blanket contract for professional services for the continuing on-call structural engineering services, Contract No. E-18-008-101 for the following seven \(7\) consultant firms: \(1\) Allen and Hoshall, Inc.; \(2\) Alfred Benesch and Company; \(3\) CTI Engineers, Inc.; \(4\) Estes Russell Engineering, Inc.; \(5\) Integrated Structural Services, Inc.; \(6\) March Adams and Associates, Inc.; and \(7\) Volkert, Inc., for a one \(1\) year term up to four \(4\) years, with this year's amount not to exceed \\$150,000.00.](#)
8. Purchases.
9. Other Business.
 - a. **Nayana Corporation d/b/a East Brainerd Wine & Spirits - Certificate of Compliance (District 4)**
10. Committee Reports.
11. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.
12. Adjournment.

Proposed City Council Purchases 11-06-18

DEPARTMENT REQUISITION NO.	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
PO546737 Public Works Department	Blanket Contract Renewal - Grinding of Wood/Brush/Leaf Material Services, City Wide Services, Public Works Department	6	5	Ooltewah Cleaning & Grinding 5200 Bell Ridge Road Apison, TN 37302	Estimated \$360,000.00 Annually	General Fund	Blanket Contract Renewal - Grinding of Wood/Brush/Leaf Material Services - City Wide Services - Public Works Department. The City of Chattanooga is renewing the first (1st) renewal option for twelve (12) months through December, 2019, with one (1) renewal option remaining. There were six (6) direct bid solicitations and we received five (5) responses in the publicly advertised bid proceedings.
PO546870 Public Works Department	Blanket Contract Renewal, High Visibility Work Clothing, City Wide Services, Public Works Department	6	3	Cintas Corporation 2131 2131 Polymer Drive Chattanooga, TN 37421	Estimated \$40,000.00 Annually	General Fund	Blanket Contract Renewal - High Visibility Work Clothing - City Wide Services - Public Works Department. The City of Chattanooga is renewing the first (1st) renewal option for twelve (12) months through December, 2019, with one (1) renewal option remaining. There were six (6) direct bid solicitations and we received three (3) response in the publicly advertised bid proceedings.
PO548120 Public Works Department	Increase to Blanket PO for Washed & Crushed Stone, City Wide Services, Public Works Department	-	-	Vulcan Material Company 6142 Shallowford Road, Suite 101 Chattanooga, TN 37421	Revised Total Estimated \$650,000.00 Annually	General Fund	Increase to Blanket PO for Washed & Crushed Stone - City Wide Services - Public Works Department. This is for the Trench Project and future projects that are causing large amounts of Cement Treated base to be used besides the other stone by City Wide Services. This will increase the present contract amount by \$219,000.00
PO538199 Public Works Department	Blanket Contract Renewal for Knoll Open Office Landscape Furniture, City Wide, Facilities Management Division, Public Works Department	-	-	CBI 701 Cherry Street, Suite 100 Chattanooga, TN 37402	Estimated \$250,000.00 Annually	General Fund	Blanket Contract Renewal for Knoll Open Office Landscape Furniture - City Wide Services - Facilities Management Division - Public Works Department. The City of Chattanooga is renewing the third (3rd) contract renewal option for twelve (12) months through December, 2019 with one (1) renewal option remaining. This blanket contract is from the U.S. Communities Contract no. 4400003404 to Knoll, Inc using CBI. TCA 6-56-304.2 allows this single source purchase exempted from the usual advertising and bidding requirements.
PO541346 Public Works Department	Blanket Contract Renewal for Truck/Trailer Accessories & Trailer Maintenance, Fleet Management Division, Public Works Department	4	1	Truck'n Trailers USA 4591 North Access Road Chattanooga, TN 37415	Estimated \$75,000.00 Annually	General Fund	Blanket Contract Renewal for Truck/Trailer Accessories & Trailer Maintenance - Fleet Management Division - Public Works Department. The City of Chattanooga is renewing the second (2nd) and laste contrat renewal option for twelve (12) months through December, 2019. There were four (4) direct bid solicitations and we received one (1) response in the publicly advertised bid proceedings.

R177111 Public Works Department	New Blanket Contract - Setina Police Vehicle Equipment, Fleet Management Division, Public Wroks Department	7	5	Lee-Smith, Inc 2600 8th Avenue Chattanooga, TN 37407	Estimated \$100,000.00 Annually	General Fund	New Blanket Contract - Setina Police Vehicle Equipment - Fleet Management Division - Public Wroks Department. The City of Chattanooga will issue a contract for twelve (12) months with the option fo renew for two (2) additional Twelve (12) month terms. There were seven (7) direct bid solicitations and we received five (5) responses in the publicly advertised bid proceedings.
R177423 Public Works Department	Purchase of Bobcat S650 Skid Steer Loader, City Wide Services, Public Works Department	-	-	Bobcat of Chattanooga 4288 Bonny Oaks Drive Chattanooga, TN 37406	\$54,096.08	General Fund	Purchase of Bobcat S650 Skid Steer Loader - City Wide Services - Public Works Department. This purchase is utilizing the State of Tennessee contract, PO #SWC220-48474. TCA 6-56-304.2 allows this single source purchase exempted from the usual advertising and bidding requirements.
PO541995 Public Works Department	Increase to to Blanket Contract for CWS Uniform, City Wide Services, Public Works Department	-	-	Clintas Corporation 2131 Polymer Drive Chattanooga, TN 37421	Revised Total \$50,000 Estimated Annually	General Fund	Increase to to Blanket Contract for CWS Uniform - City Wide Services - Public Works Department. This change order will increase the present contract amount by \$15,000.00. City Wide Services and Public Works has requested and approved this change.
PO540974 and PO540975 Public Works Department	Blanket Contract Renewal of PO Nos. 540974 & 540975, Fasteners (Nuts & Bolts), City Wide, Fleet Management Division, Public Works Department	12	3	Atlas Bolt & Supply Company 3217 Rossville Blvd. Chattanooga, TN 37408 and Hayward Bolt & Specialty Company, Inc 2805 S. Orchard Knob Avenue Chattanooga, TN 37407	Total Estimated \$50,000.00 Annually	General Fund	Blanket Contract Renewal of PO Nos. 540974 & 540975 - Fasteners (Nuts & Bolts) - City Wide - Fleet Management Division - Public Works Department. The City of Chattanooga is renewing the second (2nd) and last contract renewal option for twelve (12) months through November, 2019. There were twelve (12) direct bid solicitations and we received three (3) response in the publicly advertised bid proceedings.
PO541048 Police Department	Blanket Contract Renewal for Police Leather Gear, Chattanooga Police Department	9	6	GT Distributors P.O. Box 458 Rossville, GA 30741	Estimated \$35,000.00 Annually	General Fund	Blanket Contract Renewal - Police Leather Gear - Chattanooga Police Department. The City of Chattanooga is renewing the second (2nd) and last renewal option for twelve (12) months through November 2019. There were nine (9) direct bid solicitations and we received six (6) response in the publicly advertised bid proceedings.
R176241 Fire Department	Purchase of Flashlights and Chargers, Chattanooga Fire Department	10	18	Dana Safety Supply 3810 W. Osborne Avenue Tampa, FL 33614	\$32,931.00	General Fund	Purchase of Flashlights and Chargers - Chattanooga Fire Department. There were nine (10) direct bid solicitations and we received six (18) response in the publicly advertised bid proceedings. Dana Safety Supply was the lowest bid meeting specifications.
R177481 Department of Human Resources	Purchase - Race Forward Program "Government Alliance on Race Equity (GARE)", Department of Human Resources	-	-	Race Forward 32 Broadway, Suite 1801 New York, NY 10004	\$88,000.00	General Fund	Purchase - Race Forward Program "Government Alliance on Race Equity (GARE)" - Department of Human Resources. This Single Source purchase is required to implement a single comprehensive racial equity program, which also supports a network of local and regional governments in the effort to change recial equity policy to achieve systematic fair treatment of people of all races. TCA 6-56-304.2 allows this single source purchase exempted from the usual advertising and bidding requirements.

<p>PO535197 Mayor's Office</p>	<p>Blanket Contract Renewal - Newspaper & Online Advertising, City Wide, Purchasing Division, Mayors' Office</p>	<p>-</p>	<p>-</p>	<p>Chattanooga Times Free Press 400 East 11th Street Chattanooga, TN 37403</p>	<p>Estimated \$150,000.00 Annually</p>	<p>General Fund</p>	<p>Blanket Contract Renewal - Newspaper & Online Advertising - City Wide - Purchasing Division - Mayors' Office. The City of Chattanooga is renewing the thlrd (3rd) contract renewal option for twelve (12) months through November 2019. TCA 6-56-304.2 allows this single source purchase exempted from the usual advertising and bidding requirements.</p>
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City of Chattanooga
Mayor Andy Berke

October 23, 2018

**Mr. Justin Holland
Administrator, Public Works Department
Waste Resource Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402**

**Subject: Contract Renewal of Blanket PO No. 546737 – Grinding of
Wood/Brush/Leaf Material Services – City Wide Services – Public Works
Department**

Dear Mr. Holland:

Council approval is recommended to renew Blanket PO No. 546737 for Grinding of Wood/Brush/Leaf Material Services, City Wide Services, Public Works Department. The City of Chattanooga is renewing the first (1st) renewal option for twelve (12) months through December, 2019, with one (1) renewal option remaining for an estimated annual amount of \$360,000. A copy of the signed letter from vendor, and a copy of the contract is enclosed.

The original invitation to bid was sent to six (6) vendors as well as formally advertised. Bids were received from five (5) vendors. Bids are retained on file in the Purchasing Office for your review upon request.

I recommend renewing Blanket PO No. 546737 for Grinding of Wood/Brush/Leaf Material Services to Ooltewah Cleaning & Grinding, 5200 Bell Ridge Road, Apison, TN 37302.

Respectfully yours,

**Bonnie Woodward
Director of Purchasing**

BW/mlm

Attachments



City of Chattanooga

Mayor Andy Berke

October 17, 2018

Ooltewah Clearing & Grinding
Attn: Tommy Stafford
5200 Bell Ridge Drive
Apison, TN 37302

Subject: 546737 – Grinding of Wood/Brush/Leaf Material Services

Dear Mr. Stafford,

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same terms and conditions. If adjustment of contract pricing is needed, please include a schedule of proposed prices by return letter. The City will review the proposed prices and advise you of their acceptability.

The new expiration date will be December 10, 2019

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mckeel@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: Shirley Stafford Date: 10-19-18

Sincerely,

Mark McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 812182 Ooltewah Clearing & Grinding 5200 Bell Ridge Dr Apison, TN 37302
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PO Date: 08-DEC-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 546737 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No.: 159980 Ordering Dept.: Public Works/City Wide Services Buyer: Dedra Partridge Phone No.: (423) 643-7237 Items Being Purchased: Grinding of Wood/Brush/Leaf Material Services This Shall Be A Twelve (12) Month Blanket Contract To Supply Grinding of Wood/Brush/Leaf Material Services. The Contract Term May Be Renewed For Two (2) Additional Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. Vendor Contact: Tommy Stafford (423) 236-5390 (423) 236-4616 (fax) sastafford@comcast.net City Contact: Ricky Colston (423) 643-6828 Contract Term: December 11, 2017 thru Decamber 10, 2018 Approved By City Council on December 5, 2017					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 812182
	Ooltewah Clearing & Grinding 5200 Bell Ridge Dr Apison, TN 37302

PO Date: 08-DEC-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 546737 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Grinding of Wood/Brush/Leaf Material	0.00	Ton	\$ 15.9500	\$ 0.00
					TOTAL: \$.00

***** NOTICE *****

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Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.



City of Chattanooga
Mayor Andy Berke

October 24, 2018

**Mr. Justin Holland
Administrator, Public Works Department
Waste Resource Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402**

**Subject: Contract Renewal of Blanket PO No. 546870 – High Visibility Work
Clothing – City Wide Services – Public Works Department**

Dear Mr. Holland:

**Council approval is recommended to renew Blanket PO No. 546870 for High
Visibility Work Clothing, City Wide Services, Public Works Department. The City
of Chattanooga is renewing the first (1st) renewal option for twelve (12) months
through December, 2019, with one (1) renewal option remaining for an estimated
annual amount of \$40,000. A copy of the signed letter from vendor, and a copy of
the contract is enclosed. This will also include a price increase per attached
correspondence.**

**The original invitation to bid was sent to six (6) vendors as well as formally
advertised. Bids were received from three (3) vendors. Bids are retained on file in
the Purchasing Office for your review upon request.**

**I recommend renewing Blanket PO No. 546870 for High Visibility Work Clothing to
Cintas Corporation, 2131 Polymer Drive, Chattanooga, TN 37421.**

Respectfully yours,

**Bonnie Woodward
Director of Purchasing**

BW/mlm

Attachments



City of Chattanooga
Mayor Andy Berke

October 17, 2018

Cintas Corporation
Attn: Dan McGuffey
2131 Polymer Drive
Chattanooga, TN 37421

Subject: 546870 – High Visibility Work Clothing

Dear Mr. McGuffey:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same terms and conditions. If adjustment of contract pricing is needed, please include a schedule of proposed prices by return letter. The City will review the proposed prices and advise you of their acceptability.

The new expiration date will be December 18, 2019

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mmckeel@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed  Date: 10-17-18

Sincerely,



Mark McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 199057 Cintas Corporation No. 2 2131 Polymer Drive Chattanooga, TN 37421
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PO Date: 19-DEC-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 546870 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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	Requestor	Requisition Number	Bid Number						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Line Nbr</th> <th style="width: 40%;">Item ID - Item Description</th> <th style="width: 10%;">Quantity</th> <th style="width: 10%;">Unit</th> <th style="width: 10%;">Unit Price</th> <th style="width: 10%;">Total</th> </tr> </thead> </table>	Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total	<p>Requisition No.: 160284 Ordering Dept.: Public Works/City Wide Services Buyer: Dedra Partridge Phone No.: (423) 643-7237</p> <p>Items Being Purchased: High Visibility Work Clothing</p> <p>This Shall Be A Twelve (12) Month Blanket Contract To Supply High Visibility Work Clothing. The Contract Term May Be Renewed For Two (2) Additional Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.</p> <p>Vendor Contact: Dan McGuffey (423) 296-6306 (423) 894-0245 (Fax) mcguffeyd@cintas.com</p> <p>City Contact: Sharon Smith (423) 643-6846</p> <p>Contract Term: December 19, 2017 thru December 18, 2018</p> <p>Approved By City Council On December 12, 2017</p>		
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total				

***** NOTICE *****

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Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 199057 Cintas Corporation No. 2 2131 Polymer Drive Chattanooga, TN 37421
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PO Date: 19-DEC-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 546870 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Polo Shirt 4 XL	0.00	Each	\$ 19.2000	\$ 0.00
2	Polo Shirt 6 XL	0.00	Each	\$ 19.2000	\$ 0.00
3	Short Sleeve Shirt 5 XL	0.00	Each	\$ 14.7500	\$ 0.00
4	Short Sleeve Shirt 6 XL	0.00	Each	\$ 14.7500	\$ 0.00
5	Long Sleeve Shirt 6 XL	0.00	Each	\$ 17.6500	\$ 0.00
6	Long Sleeve Shirt 5 XL	0.00	Each	\$ 17.6500	\$ 0.00
7	Parka 6 XL	0.00	Each	\$ 50.9000	\$ 0.00
8	Waterproof Pants 5 XL	0.00	Each	\$ 20.9000	\$ 0.00
9	Waterproof Pants 6 XL	0.00	Each	\$ 20.9000	\$ 0.00
10	Three Season Jacket 6 XL	0.00	Each	\$ 49.9500	\$ 0.00

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 199057
	Cintas Corporation No. 2 2131 Polymer Drive Chattanooga, TN 37421

PO Date: 19-DEC-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 546870 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	Sweatshirt 6 XL	0.00	Each	\$ 33.9000	\$ 0.00
12	Short Sleeve Shirt Tall Medium	0.00	Each	\$ 15.6500	\$ 0.00
13	Short Sleeve Shirt Tall Large	0.00	Each	\$ 15.6500	\$ 0.00
14	Short Sleeve Shirt Tall XL	0.00	Each	\$ 15.6500	\$ 0.00
15	Short Sleeve Shirt Tall 2 XL	0.00	Each	\$ 16.6500	\$ 0.00
16	Short Sleeve Shirt Tall 3 XL	0.00	Each	\$ 17.6500	\$ 0.00
17	Short Sleeve Shirt Tall 4 XL	0.00	Each	\$ 17.6500	\$ 0.00
18	Short Sleeve Shirt Tall 5 XL	0.00	Each	\$ 17.6500	\$ 0.00
19	Short Sleeve Shirt Tall 6 XL	0.00	Each	\$ 17.6500	\$ 0.00

TOTAL: \$.00

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City of Chattanooga

Mayor Andy Berke

October 24, 2018

Mr. Justin Holland
Administrator, Public Works Department
City Wide Services
1250 Market Street, Suite 2100
Chattanooga, TN 37402

Subject: R166352 / Blanket PO No. 548120 – Washed & Crushed Stone – City Wide Services – Public Works Department

Dear Mr. Holland:

Council approval is recommended to issue Change Order 1 to the subject contract. The change order will increase the estimated current annual expenditure amount from \$431,000.00 to \$650,000.00. This is for the Trench Project and continued projects coming up that are falling under stone causing a large amount of Cement Treated Base to be used besides the other stone by City Wide Services. This increase will be applied to Blanket PO No. 548120 with Vulcan Material Company, 6142 Shallowford Road, Suite 101, Chattanooga, TN 37421.

I recommend issuing Change Order 1 to increase the present contract amount by \$219,000.00. City Wide Services and Public Works has requested and approved this change.

Respectfully yours,

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 670155 Vulcan Materials Company 6142 Shallowford Rd Ste 101 Chattanooga, TN 37421
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PO Date: 27-MAR-18 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate
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Purchase Order Number 548120
INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.

S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No.: 166352 Ordering Dept.: Public Works/City Wide Services Buyer: Dedra Partridge Phone No.: (423) 643-7237 Items Being Purchased: Washed and Crushed Stone Price Escalation Clause: Vendor Shall Hold Prices Firm For The First (1st) Year Of The Contract. If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the prices under this contract shall be adjusted accordingly. All price increases mus be justified by leters from your supplier and approved by the Purchasing Division. This Shall Be A Twelve (12) Month Blanket Contract To Supply Washed and Crushed Stone. The Contract Term May Be Renewed For Two (2) Additional Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. Vendor Contact: Dale Schaefferd (423) 892-4220 (Delivery) (423) 892-4545 (City Pickup) (423) 510-2615 (Fax) Schaefferd@VMCmail.com Contract Term: March 27, 2018 thru March 26, 2019 Approved By City Council On March 20, 2018 The undersigned hereby agrees to perform the services in accordance with the terms and conditions as set forth in this Purchase Order, the City of Chattanooga Standard Terms & Conditions, and the bid or quotation. Representative: _____ Agreed to and accepted by: Title: _____ CITY OF CHATTANOOGA, TENNESSEE Date: _____ Name/Title: _____ Department: _____					

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 670155
	Vulcan Materials Company 6142 Shallowford Rd Ste 101 Chattanooga, TN 37421

PO Date: 27-MAR-18 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 548120 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Stone, Washed Crushed	0.00	Ton	\$ 18.5000	\$ 0.00
2	Stone, 33P	0.00	Ton	\$ 16.5000	\$ 0.00
3	Stone, 6-12 Rip Rap	0.00	Ton	\$ 19.5000	\$ 0.00
4	Stone, 1/8 Minus	0.00	Ton	\$ 18.5000	\$ 0.00
5	Stone, Gravel, 2"	0.00	Ton	\$ 18.5000	\$ 0.00
6	Stone, Cement Treated Base	0.00	Ton	\$ 33.0000	\$ 0.00
7	Stone, Surge Pile	0.00	Ton	\$ 18.5000	\$ 0.00
8	Delivery Charge, City Wide	0.00	Ton	\$ 4.5000	\$ 0.00
9	Delivery Charge, Birchwood Landfill	0.00	Ton	\$ 4.5000	\$ 0.00

TOTAL: \$.00

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City of Chattanooga

Mayor Andy Berke

October 24, 2017

Mr. Justin Holland
Administrator, Public Works Department
Facilities Management Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402

**Subject: Contract Renewal of Blanket PO No. 538199 – Knoll Open Office Landscape Furniture
– City Wide – Facilities Management Division – Public Works Department**

Dear Mr. Holland:

Council approval is recommended to renew Blanket PO No. 538199 for Knoll Open Office Landscape Furniture, City Wide, Facilities Management Division, Public Works Department. The City of Chattanooga is renewing the third (3rd) contract renewal option for twelve (12) months through December, 2019 with one (1) renewal options remaining for an estimated annual amount of \$250,000. A copy of the U.S. Communities Contract No 440003404, Amendment Nos. 18 - 21 and a copy of the contract are enclosed.

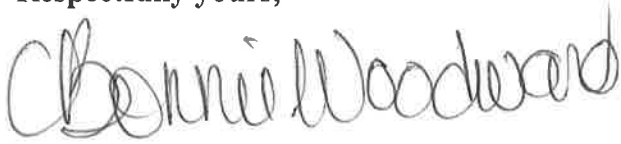
This blanket contract is from the U.S. Communities Contract No. 4400003404 to Knoll, Inc. using CBI, who is the authorized dealer/distributor for Knoll Furniture located in Chattanooga. U.S. Communities is a national cooperative purchasing program that combines the purchasing power of 90,000 public agencies and audit oversight to ensure rock-bottom government pricing commitments. This contract will coincide with the U.S. Communities contract that has been extended through December 31, 2020. A copy of the U.S. Communities contract is attached.

TCA 6-56-304.2 allows this single source blanket contract exempted from the usual advertising and bidding requirements. Bid is retained on file in the Purchasing Office for your review upon request.

Page 2
Knoll Open Office Landscape Furniture

I recommend approval of this blanket contract to Knoll, Inc., using CBI, 701 Cherry Street, Suite 100, Chattanooga, TN 37402 through U.S. Communities based on the cooperative purchase stated above for the City of Chattanooga.

Respectfully yours,

A handwritten signature in black ink that reads "Bonnie Woodward". The signature is written in a cursive, flowing style.

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 510144
	CBI 701 Cherry St Ste 100 Chattanooga, TN 37402

PO Date: 13-MAY-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538199 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 134710 / 304249 Ordering Dept.: General Services Buyer: Mark McKeel Phone No.: 423-643-7236 Items Being Purchased: Knoll Open Office Landscape Furniture - U.S. Communities This contract is to coincide with U.S. Communities Contract No. 4400003404 Current contract expires December 31, 2016. This contract has an additional four (4) options to renew. Contract will end December 31, 2020. ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/general-services/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy. This Shall Be An Eight (8) Month Blanket Contract To Supply Knoll Open Office Landscape Furniture to General Services, Building Maintenance. The Contract Term May Be Renewed For An Additional Four (4) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract **** Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 510144
	CBI 701 Cherry St Ste 100 Chattanooga, TN 37402

PO Date: 13-MAY-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538199 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number																																					
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<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"> Vendor Contact: Maccarena Blackhart Phone No.: 865-321-4902 Cell No.: 206-484-6428 E-mail: maccarena.blackhart@cbi-tn.com </td> <td style="width: 50%;"> Dean Vance Phone No.: 865-321-4901 Cell No.: 865-223-2777 E-mail: dean.vance@cbi-tn.com </td> </tr> </table>	Vendor Contact: Maccarena Blackhart Phone No.: 865-321-4902 Cell No.: 206-484-6428 E-mail: maccarena.blackhart@cbi-tn.com	Dean Vance Phone No.: 865-321-4901 Cell No.: 865-223-2777 E-mail: dean.vance@cbi-tn.com																																							
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The undersigned hereby agrees to perform the services in accordance with the terms and conditions as set forth in this Purchase Order, the City of Chattanooga Standard Terms & Conditions, and the bid or quotation.																																									
Representative: _____		Agreed to and accepted by:																																							
Title: _____		CITY OF CHATTANOOGA, TENNESSEE																																							
Date: _____		Name/Title: _____																																							
		Department: _____																																							

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order, (2) City of Chattanooga Purchase Order Standard Terms and Conditions, (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 510144
	CBI 701 Cherry St Ste 100 Chattanooga, TN 37402

PO Date: 13-MAY-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538199 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	---

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Change Order #1					
Contract has been extended an additional twelve (12) months. New contract performance date is December 31, 2017.					
City Council approved contract renewal on November 15, 2016.					
1st Renewal					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 510144
	CBI 701 Cherry St Ste 100 Chattanooga, TN 37402

PO Date: 13-MAY-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538199 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	---

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Change Order #2					
..... Contract has been extended an additional twelve (12) months. New contract performance date is December 31, 2018. City Council approved contract renewal on December 5, 2017.					
	2nd Renewal				

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 510144
	CBI 701 Cherry St Ste 100 Chattanooga, TN 37402

PO Date: 13-MAY-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538199 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	---

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
2	Design Services	0.00	Hour	\$ 87.5500	\$ 0.00
3	Installation, Project Management, Reconfiguration, and Asset Management Rates; Non-Union (\$70.72 - \$94.28 per hour)	0.00	Hour	\$ 1.0000	\$ 0.00
4	Installation, Project Management, Reconfiguration, and Asset Management Rates; Union (\$140.31 - \$151.54 per Hour)-	0.00	Hour	\$ 1.0000	\$ 0.00
5	After Hours Installation, Project Management, Reconfiguration, and Asset Management Rates; Non-Union (\$106.08 - \$141.42 per Hour)	0.00	Hour	\$ 1.0000	\$ 0.00
6	After Hours Installation, Project Management, Reconfiguration, and Asset Management Rates; Union (\$210.47 - \$227.31 per Hour)	0.00	Hour	\$ 1.0000	\$ 0.00
7	Systems Furniture - Equity; See Chart for Discount Percent	0.00	Each	\$ 1.0000	\$ 0.00
8	Systems Furniture - Morrison, Reff, Reuter, Currents, AutoStrada, Dividends Horizon, Series 2, Antenna; See Chart for Discount Percent	0.00	Each	\$ 1.0000	\$ 0.00
14	Freestanding Furniture, Seating, Filing Systems and Equipment - Upstart, Template; See Chart for Discount Percent	0.00	Each	\$ 1.0000	\$ 0.00
15	Freestanding Furniture, Seating, Filing Systems and Equipment - Calibre, Interaction, Crinion Open Table, KnollExtra, Chadwick, Essentials Work Chairs, Sapper Seating, Life Seating, RPM Seating; See Chart for Discount Percent	0.00	Each	\$ 1.0000	\$ 0.00
16	Freestanding Furniture, Seating, Filing Systems and Equipment - Generation Seating, ReGeneration Seating, MultiGeneration Seating, Graham Collection; See Chart for Discount Percent	0.00	Each	\$ 1.0000	\$ 0.00

***** NOTICE *****

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 510144
	CBI 701 Cherry St Ste 100 Chattanooga, TN 37402

PO Date: 13-MAY-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538199 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	---

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
17	Freestanding Furniture, Seating, Filing Systems and Equipment - Moment Seating; See Chart for Discount Percent	0.00	Each	\$ 1.0000	\$ 0.00
18	Freestanding Furniture, Seating, Filing Systems and Equipment - KnollStudio including Spark Seating; See Chart for Discount Percent	0.00	Each	\$ 1.0000	\$ 0.00
19	Renewal / Replacement Parts; See Chart for Discount Percent	0.00	Each	\$ 1.0000	\$ 0.00

TOTAL: \$.00

***** NOTICE *****

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Knoll Contract

[Home](#) > [Knoll](#) > [Knoll Contract](#)

Office Furniture

Lead Agency:

Fairfax County, Virginia

Contract Number:

4400003404

4 year initial term, January 1, 2013 to December 31, 2016

Option to renew for (4) additional (1) year periods

Contract has been extended through December 31, 2020



Contract Updates

Amendment 21 added to Contract Amendments on June 14, 2018

[REQUEST INFORMATION](#)

Postings

Number of suppliers who responded to RFP: 16

Posting Information:

U.S. Communities: Current Solicitations

Canadian MERX Public Tenders

Orvia Demand Star

Fairfax County

Association of Oregon Counties

State of Hawaii and Oregon

Date Posted:

June 12, 2012 to July 19, 2012

June 12, 2012 to July 19, 2012

June 12, 2012 to July 19, 2012

June 12, 2012 to July 19, 2012

June 12, 2012 to July 19, 2012

June 12, 2012 to July 19, 2012

Contract Documents:

[Contract 4400003404](#)

[Notice of Award](#)

[Contract Amendments](#)

RFP Documents:

[Request for Proposal](#)

[200000330 Addenda](#)

[RFP Posting Document](#)

Solutions

[BY SUPPLIER \(show all -> \)](#)

[BY CATEGORY](#)

[Facilities](#)

[Office & School](#)

[Specialty](#)

[Technology](#)

Main Menu

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[Resources](#)

[Contact Us](#)

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[Government Purchasing](#)

[Nonprofit](#)

[Go Green Program](#)

Getting Started

- [Program Overview](#)
- [How It Works](#)
- [FAQs](#)

Why Use U.S. Communities

- [What Makes Us Different](#)
- [Webinars & Events](#)
- [Supplier Commitments](#)

Discounts on Brands

- [Products & Suppliers](#)
- [Online Marketplace](#)
- [Solicitations](#)

Over 55,000 agencies trust U.S.

- [Who Uses U.S. Communities](#)
- [Cooperative Standards](#)
- [State Statutes](#)

By clicking accept, you indicate that you have read and understand our Terms of Use

[Accept](#)



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

OCT 10 2012

Knoll, Inc.
1235 Water Street
East Greenville, PA 18041

Attention: Steve Robinson, Vice President

Reference: RFP2000000330 – Office Furniture and Related Services and Solutions

Dear Mr. Robinson:

ACCEPTANCE AGREEMENT

Contract Number: 4400003404

This acceptance agreement signifies a contract award to Knoll, Inc. in its entirety for Office Furniture and Related Services and Solutions. The period of the contract is from January 1, 2013, through December 31, 2016, with four (4), one (1) year renewal options.

The contract award shall be in accordance with the following:

- 1) This Acceptance Agreement;
- 2) The signed Memorandum of Negotiations

Please note that this is not an order to proceed. A Purchase Order, which constitutes your notice to proceed, will be issued by the County. Please provide your Insurance Certificate according to Special Provisions paragraph 14 within ten (10) days of receipt of this letter. Contract award documents may be viewed on the Department of Purchasing and Supply Management website at www.fairfaxcounty.gov/cregister.

Cathy A. Muse, CPPO
Director/County Purchasing Agent

Department of Purchasing and Supply Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035

Website: www.fairfaxcounty.gov/dpsm

Phone: 703-324-3201, TTY: 1-800-828-1140, Fax: 703-324-3228



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

MEMORANDUM OF NEGOTIATION

RFP2000000330

The County of Fairfax (hereinafter called the County) and Knoll, Inc. (hereinafter called the Contractor) hereby agree to the following in the execution of Contract 4400003404. The final contract contains the following items:

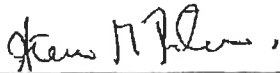
- a. Fairfax County's RFP2000000330
- b. All Addenda
- c. Knoll, Inc. Technical and Business proposal as amended by this Memorandum of Negotiations
- d. Response to clarifications dated August 8, and 9, 2012
- e. The Memorandum of Negotiations

The following and are to be included in the contract:

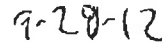
1. This contract will begin on January 1, 2013 and terminate on December 31, 2016. Fairfax County reserves the right to renew the contract for four (4) years, one (1) year at a time by mutual agreement.
2. Revised Cost Proposal Attachment A – Price Sheet – submitted via e-mail on September 7, 2012.

All other prices, terms, and conditions remain the same.

ACCEPTED BY:



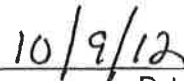
Steven M. Robinson, Vice President
Knoll Inc.



Date



Cathy A. Muse, CPPO
Director/County Purchasing Agent



Date

Department of Purchasing and Supply Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035

Website: www.fairfaxcounty.gov/dpsm

Phone: 703-324-3201, TTY: 1-800-828-1140, Fax: 703-324-3228



County of Fairfax, Virginia

NOTICE OF AWARD

OCT 10 2012

CONTRACT TITLE: Office Furniture and Related Services and Solutions

RFX NUMBER: 2000000330

COMMODITY CODE: 42594

CONTRACT PERIOD: January 1, 2013, through December 31, 2016

RENEWALS: 4 Renewals, 1 year at a time

SUPERSEDES CONTRACT: RQ07-878957-20

<u>CONTRACTORS</u> :	<u>SUPPLIER CODE</u>	<u>CONTRACT NUMBER</u>
----------------------	----------------------	------------------------

Haworth, Inc. One Haworth Center Holland MI 49423 Contact: Cyndi Kamps Telephone: 616-393-1645 E-Mail: Cyndi.kamps@haworth.com Payment Terms: Net 30 days	1000011672	4400003402
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Herman Miller, Inc. 855 East Main Ave. P. O. Box 302 Zealand, MI 49464 Contact: Dave Gillman, Contract Manager Telephone: 616-654-8375 E-Mail: dave.gillman@hermanmiller.com Payment Terms: Net 30 days	1000011666	4400003403
---	------------	------------

Knoll, Inc. 1235 Water Street East Greenville, PA 18041 Contact: Steve Robinson, Vice President Telephone: 202-973-0410 E-Mail: Steven.M.Robinson@knoll.com Payment Terms: Net 30 days	1000011430	4400003404
---	------------	------------

Notice of Award
RFX2000000330
Page 2

PRICES: See Attached

DELIVERY: N/A

FOB: Destination

DPSM CONTACT: George Bright, Contract Specialist
Telephone: 703-324-3215
E-mail: george.bright@fairfaxcounty.gov

ORDERING INSTRUCTIONS:

Any county department may enter a shopping cart into FOCUS indicating the item/service required, the quantity, the payment terms, and the delivery date. The shopping cart must include the contract number in the appropriate field. Requests exceeding the County small purchase order threshold (\$10,000) will be routed for approval and a purchase order will be executed.


George Bright, CPPB
Contract Specialist Supervisor

DISTRIBUTION:

Department of Finance – Accounts Payable
Facilities Management Dept. – Rhinda Edwards/e
Facilities Management Dept. – Cathy Spaine/e
Facilities Management Dept. – Shirley Dowell/e
U. S. Communities
2033 N. Main St. Suite 700
Walnut Creek, CA 94596
Attn: Corey Imhoff
Mary Pelfrey

Contract Specialist – G. Bright
Asst. Contract Spec. – Team 2



County of Fairfax, Virginia

AMENDMENT

AMENDMENT NO. 18

CONTRACT TITLE: Office Furniture and Related Services

AUG 28 2017

CONTRACTOR

Knoll, Inc.
1235 Water Street
East Greenville, PA18041

SUPPLIER CODE

1000011430

CONTRACT NO.

4400003404

By mutual agreement, Contract 4400003404 is renewed for three (3) years at existing prices, discounts, terms, and conditions, effective January 1, 2018, through December 31, 2020. There are no more renewal options remaining on this contract.

ACCEPTANCE:

BY: Andrew F. Pierce
(Signature)

Director, Contracting
(Title)

Andrew F. Pierce
(Printed)

August 16, 2017
(Date)

Cathy A. Muse
Cathy A. Muse, CPPO
Director/County Purchasing Agent

DISTRIBUTION

Department of Finance – Accounts Payable
Facilities Management Dept. – Bill Robinson/e
Facilities Management Dept. – Cathy Spaine/e
Facilities Management Dept. – Rhinda Edwards/e
Facilities Management Dept. – Christine Covey/e
U. S. Communities – Corey Imhoff – cimhoff@uscommunities.org
Contractor: wayne_mcdorman@knoll.com

Contract Specialist – G. Bright
Asst. Contract Specialist - Team 2



County of Fairfax, Virginia

AMENDMENT

DEC 28 2017

AMENDMENT NO. 19

CONTRACT TITLE: Office Furniture and Related Services

CONTRACTOR

Knoll Inc.
1050 K Street, NW
Second Floor
Washington, DC 20001

SUPPLIER CODE

1000011672

CONTRACT NO.

4400003404

The purpose of this amendment is to notify all users that Knoll Inc. is implementing a price increase to the products or product line listed below effective for orders received by Knoll Inc. on or after January 15, 2018. Prices for all other product lines will remain the same. Any order received prior to January 15, 2018 must be scheduled to ship prior to April 20, 2018. Electronic price lists for 2018 are available.

Product Line	Weighted Increase
Antenna Workspaces	2.5%
Auto Strada	2.5%
Currents	2.5%
Dividends Horizon	2.5%
Morrison	4.0%
Reff Profiles	2.5%
Reuter Overhead	5.0%
Series 2 Filing & Storage	2.5%
Template Storage System	2.5%
Upstart	2.5%
Anchor Storage	2.5%
Calibre Filing & Storage	2.5%
Office Seating	2.5%
Tone Bases	2.5%
KnollExtra	2.5%
KnollStudio	4.0%
K Stand Bases	2.5%
K Lounge	2.5%
Rockwell Unscripted	0.0%

All other prices, discount, terms and conditions remain the same.

Cathy A. Muse, CPPO
Director/County Purchasing Agent

Amendment No. 19

4400003404

Page 2

DISTRIBUTION

Department of Finance – Accounts Payable/e

Facilities Management Dept. – Bill Robinson/e

Facilities Management Dept. – Rhinda Edwards/e

Facilities Management Dept. – Christine Covey/e

U. S. Communities – Tyler McCall – tmccall@uscommunities.org

Contractor: wayne_mcdorman@knoll.com

Contract Specialist – G. Bright

Assistant Contract Specialist - Team 2



County of Fairfax, Virginia

AMENDMENT

MAR 30 2018

AMENDMENT NO. 20

CONTRACT TITLE: Office Furniture and Related Services

CONTRACTOR

SUPPLIER CODE

CONTRACT NO.

Knoll Inc.
1050 K Street NW, Second Floor
Washington, DC 20001

1000011672


4400003404


Contract 4400003404 is amended as indicated below, effective immediately.

ADD:

Current Attachment A – Price Sheet which includes all products added and deleted via previous amendments including two (2) new product lines Muuto and DatasWeiser.

All other discounts, terms and conditions remain the same.


Steve Pierson, CPPB
Contracts Manager


Cathy A. Muse, CPPO
Director/County Purchasing Agent

DISTRIBUTION

Department of Finance – Accounts Payable/e
Facilities Management Dept. – Bill Robinson/e
Facilities Management Dept. – Rhinda Edwards/e
U. S. Communities – Tyler McCall – tmccall@uscommunities.org
Contractor: [Wayne McDorman@knoll.com](mailto:Wayne_McDorman@knoll.com)

Contract Specialist – G. Bright
Asst. Contract Spec., Team 2



County of Fairfax, Virginia

AMENDMENT

JUN 13 2018

AMENDMENT NO. 21

CONTRACT TITLE: Office Furniture and Related Services

CONTRACTOR

SUPPLIER CODE

CONTRACT NO.

Knoll Inc.
1050 K Street, NW
Second Floor
Washington, DC 20001

1000011672


4400003404

The purpose of this amendment is to notify all users that Knoll Inc. is implementing a price increase to the products or product line listed below effective for orders received by Knoll Inc. on or after July 15, 2018. Prices for all other product lines will remain the same. Any order received prior to July 15, 2018 must be scheduled to ship prior to October 20, 2018. Electronic price lists will be available June 15, 2018.

Product Line	Weighted Increase
Anchor Storage	1.0%
Antenna Workspaces	1.5%
Auto Strada	1.5%
Calibre filing & Storage	2.5%
Currents	2.5%
Dividends Horizon	1.5%
K. Lounge	1.0%
K. Stand Bases	1.0%
Knoll Extra	1.0%
Morrison	5.5%
Office Seating	1.0%
Reff Profiles	1.0%
Reuter Overhead	4.5%
Rockwell Unscripted – Creative Wall & Storage	1.5%
Series 2 Filing & Storage	2.5%
Template Storage System	2.5%
Tone Bases	1.0%
Upstart	2.5%

All other prices, discount, terms and conditions remain the same.

 Steve Pierson, CPPB
Contracts Manager

 Cathy A. Muse, CPPO
Director/County Purchasing Agent

Department of Procurement & Material Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013

Website: www.fairfaxcounty.gov/procurement

Phone (703) 324-3201, TTY: 711, Fax: (703) 324-3681

Amendment No. 21

4400003404

Page 2

DISTRIBUTION

Department of Finance – Accounts Payable/e

Facilities Management Dept. – Bill Robinson/e

Facilities Management Dept. – Rhinda Edwards/e

Facilities Management Dept. – Christine Covey/e

U. S. Communities – Tyler McCall – tmccall@uscommunities.org

Contractor: wayne_mcdorman@knoll.com

Contract Specialist – G. Bright

Assistant Contract Specialist - Team 2



City of Chattanooga

Mayor Andy Berke

October 24, 2018

Mr. Justin Holland
Administrator, Public Works Department
Fleet Management Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402

Subject: Contract Renewal of Blanket PO No. 541346 – Truck/Trailer Accessories & Trailer Maintenance – Fleet Management Division – Public Works Department

Dear Mr. Holland:

Council approval is recommended to renew Blanket PO No. 541346 for Truck/Trailer Accessories & Trailer Maintenance, Fleet Management Division, Public Works Department. The City of Chattanooga is renewing the second (2nd) and last contract renewal option for twelve (12) months through December, 2019, for an estimated annual amount of \$75,000. A copy of the signed letter from vendor and a copy of the contract are enclosed.

The original invitation to bid was sent to four (4) vendors as well as formally advertised. Bids were received from one (1) vendor. The solicitation was re-advertised with no further bids received. Bid is retained on file in the Purchasing Office for your review upon request.

I recommend renewing Blanket PO No. 541346 for Truck/Trailer Accessories & Trailer Maintenance to Truck 'n Trailers USA, 4591 North Access Road, Chattanooga, TN 37415.

Respectfully yours,

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments



City of Chattanooga

Mayor Andy Berke

October 17, 2018

Truck N' Trailers USA
Attn: Tommy Kennedy
4591 North Access Road
Chattanooga, TN 37415

Subject: 541346 – Truck/Trailer Accessories & Trailer Maintenance

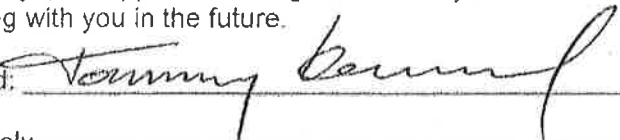
Dear Mr. Kennedy:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same terms and conditions. If adjustment of contract pricing is needed, please include a schedule of proposed prices by return letter. The City will review the proposed prices and advise you of their acceptability.


The new expiration date will be December 8, 2019.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mmckeel@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed:  Date: 10/17/18

Sincerely,



Mark McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 561358 Vendor Alternate ID: 6409 Truck 'N' Trailers Usa 4591 N Access Rd Chattanooga, TN 37415
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PO Date: 09-DEC-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541346 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 137423 / 304306 Ordering Dept.: Fleet Management Buyer: Mark McKeel Phone No.: 423-643-7236 Items Being Purchased: Truck/Trailer Accessories & Trailer Maintenance ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy. This Shall Be A Twelve (12) Month Blanket Contract To Supply Truck/Trailer Accessories and Trailer Maintenance by Fleet Management. The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract **** Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 561358 Vendor Alternate ID: 6409 Truck 'N' Trailers Usa 4591 N Access Rd Chattanooga, TN 37415
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PO Date: 09-DEC-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number <h3 style="text-align: center;">541346</h3> INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
<p>QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.</p> <p>Purchase Order issued in accordance with Truck N' Trailers USA bid received on November 17, 2016 is hereby made part of this contract.</p> <p>City Council approved on December 6, 2016</p> <p>Contract dates: December 9, 2016 to December 8, 2017</p> <p>Vendor Contact: Tommy Kennedy Phone No.: 423-876-1990 Fax No.: 423-876-4460 E-mail: tommy@4tntusa.com</p> <p>The undersigned hereby agrees to perform the services in accordance with the terms and conditions as set forth in this Purchase Order, the City of Chattanooga Standard Terms & Conditions, and the bid or quotation.</p> <p>Representative: _____ Agreed to and accepted by: _____ Title: _____ CITY OF CHATTANOOGA, TENNESSEE Date: _____ Name/Title: _____ Department: _____</p>					

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 561358 Vendor Alternate ID: 6409 Truck 'N' Trailers Usa 4591 N Access Rd Chattanooga, TN 37415
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PO Date: 09-DEC-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541346 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
	Change Order #1				
	Contract has been extended an additional twelve (12) months. New contract performance date is December 8, 2018.				
	City Council approved contract renewal on November 22, 2017.				
	1st Renewal				

***** NOTICE *****

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 561358 Vendor Alternate ID: 6409 Truck 'N' Trailers Usa 4591 N Access Rd Chattanooga, TN 37415
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PO Date: 09-DEC-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541346 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Camper Tops for Trucks; Fiberglass Top V-Series, Entry Level	0.00	Each	\$ 1,190.0000	\$ 0.00
2	Camper Tops for Trucks; D.C.U. Aluminum Cap, Entry Level	0.00	Each	\$ 2,190.0000	\$ 0.00
3	Camper Top Installation; Normal/Standard	0.00	Each	\$ 95.0000	\$ 0.00
4	Floor Mats; WT-446131	0.00	Each	\$ 99.0000	\$ 0.00
5	Ladder Racks; Weatherguard 1275	0.00	Each	\$ 794.0000	\$ 0.00
6	Ladder Rack Installation	0.00	Each	\$ 225.0000	\$ 0.00
7	Screens for Transport/Cargo Vans; Weatherguard 96302-3-01	0.00	Each	\$ 323.0000	\$ 0.00
8	Screen Installation	0.00	Each	\$ 195.0000	\$ 0.00
9	Shelves for Transport/Cargo Vans; Weatherguard 9355-3-03	0.00	Each	\$ 310.0000	\$ 0.00
10	Shelf Installation	0.00	Each	\$ 90.0000	\$ 0.00

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	Step (Nerf) Bars; TFX-A0044B	0.00	Each	\$ 175.0000	\$ 0.00
12	Step (Nerf) Bar Installation	0.00	Each	\$ 45.0000	\$ 0.00
13	Trailer Hitches (Complete); DT-75216, DT-40394, DT-63845, DT-63242	0.00	Each	\$ 206.0000	\$ 0.00
14	Trailer Hitch Installation	0.00	Each	\$ 45.0000	\$ 0.00
15	Tool Boxes for Trucks; VWS-TBS-69	0.00	Each	\$ 270.0000	\$ 0.00
16	Tool Box Installation	0.00	Each	\$ 10.0000	\$ 0.00
17	Utility Beds for Trucks, Flat Bed (Wrangler); Blue Ridge Mfg. - BR-FTB-WR9.5D x BR-EWH-FM00-Aop Steel + BA0972	0.00	Each	\$ 2,750.0000	\$ 0.00
18	Utility Bed Installation	0.00	Each	\$ 500.0000	\$ 0.00
19	Winches; Warn Zeon 8, #88980	0.00	Each	\$ 823.0000	\$ 0.00
20	Winches; Warn M12000, #17801	0.00	Each	\$ 1,654.0000	\$ 0.00

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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
22	Winch Installation	0.00	Each	\$ 225.0000	\$ 0.00
23	Tool Restraints; Bunge SL-95841	0.00	Each	\$ 2.5000	\$ 0.00
24	Tool Restraints; SL-557 WHK 2' x 27' Ratchet Strap	0.00	Each	\$ 20.0000	\$ 0.00
25	Labor, In-house Trailer/Winch Repairs	0.00	Hour	\$ 65.0000	\$ 0.00
26	Truck/Trailer Accessories Not Listed Above; Cost + 30 % Markup	0.00	Each	\$ 1.0000	\$ 0.00

TOTAL: \$.00

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City of Chattanooga

Mayor Andy Berke

October 31, 2018

Mr. Justin Holland
Administrator, Public Works Department
Fleet Management Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402

Subject: 177111 / 305253 – Setina Police Vehicle Equipment – Fleet Management Division – Public Works Department

Dear Mr. Holland:

Council approval is recommended to issue a blanket contract for Setina Police Vehicle Equipment, Fleet Management Division, Public Works Department. The contract will be for twelve (12) months with the option to renew for two (2) additional twelve (12) month terms. The estimated annual expenditure for this contract is \$100,000.

The invitation to bid was sent to seven (7) vendors as well as formally advertised. Bids were received from five (5) vendors shown below. Bids are retained on file in the Purchasing Office for your review upon request.

Vendors

**Lee-Smith, Inc
On Duty Depot
Dana Safety Supply**

**Truckers Lighthouse, Inc
Mountain View Ford, Inc**

Page 2

Setina Police Vehicle Equipment

I recommend awarding the blanket contract for Setina Police Vehicle Equipment to Lee-Smith, Inc, 2600 8th Avenue, Chattanooga, TN 37407, as the best complete bid meeting specifications for the City of Chattanooga.

Respectfully yours,



**Bonnie Woodward
Director of Purchasing**

BW/mlm

Attachments

Requisition: 177111		On Duty Depot		Mountain View Ford		Lee-Smith Inc		Tuckers Lighthouse Inc		Dana Safety Supply							
Bid #: 305253																	
Description: Setina Police Vehicle Equipment																	
Item #	Item Description	UOM	Unit Price	Qty	Extended Price	Unit Price	Qty	Extended Price	Unit Price	Qty	Extended Price						
1	Setina Rear Cargo Barrier - PK03161U122ND	Each	\$ 210.00	70	\$ 14,700.00	\$ 354.00	70	\$ 24,780.00	\$ 291.97	70	\$ 20,437.90						
2	Setina Prisoner Partition 10XL - PK11291U12SSCA	Each	\$ 540.00	70	\$ 37,800.00	\$ 608.00	70	\$ 42,560.00	\$ 497.97	70	\$ 34,857.90						
3	Setina Single AR Mount - GK10271UHKSSCAXL	Each	\$ 310.00	70	\$ 21,700.00	\$ 245.00	70	\$ 17,150.00	\$ 199.27	70	\$ 13,948.90						
4	Setina Steel Rear Window Armor - WK0514TU12	Each	\$ 151.00	70	\$ 10,570.00	\$ 180.00	70	\$ 12,600.00	\$ 142.62	70	\$ 9,983.40						
Totals:			\$ 84,770.00			\$ 97,090.00			\$ 79,228.10			\$ 87,010.00			\$ 85,969.10		

Low bidder: Lee-Smith Inc
2nd Low Bidder: On Duty Depot
3rd Low Bidder: Dana Safety Supply

Mountain View Ford
301 East 20th Street
Chattanooga, TN 37408

Lee-Smith, Inc
2600 8th Avenue
Chattanooga, TN 37407

Truckers Lighthouse, Inc
1213-A Foster Avenue
Nashville, TN 37210

On-Duty Depot, Inc
10741 Lexington Drive
Knoxville, TN 37932

Sound-Off Signal
3900 Central Parkway
Hudsonville, MI 49426

Galls, LLC
1340 Russell Cove Road
Lexington, KY 40505

Setina Manufacturing Company
2926 Yelm Hwy SE
Olympia, WA 98501

Date: October 11, 2018

Requisition No.: 177111

**PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402**

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on October 24, 2018*

**Requisition / Bid No.: R177111 / 305253
Ordering Dept.: Fleet Management Division, Public Works
Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov**

Items Being Purchased: Setina Police Vehicle Equipment

*****REQUEST FOR BIDS MUST BE RECEIVED*****

2:00 P.M., EST on October 24, 2018

*****PRE-BID CONFERENCE WILL BE CONDUCTED*****

10:00 A.M., EST on October 17, 2018

**The City of Chattanooga reserves the right to reject any and/or all proposals,
waive any informality in the proposals received, and to accept any proposal
which in its opinion may be for the best interest of the City.**

**The City of Chattanooga will be non-discriminatory in the purchase of all goods
and services on the basis of race, color or national origin.**

**The City's Standard Terms and Conditions may be found on website:
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>**

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: LEE Smith INC.

Mailing Address: 2600 8th AVENUE

City & Zip Code: CHATTANOOGA, TN. 37407

Phone/Toll Free No.: 423-622-4161

Fax No.: 423-493-4807

E-Mail Address: mshelton@lee-smith.com

Contact Person: MICHAEL SHELTON

Company Title: GOV. SALES

Signature: Michael Shelton

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 24-OCT-18 at 2:00 PM

BID NUMBER: 305253

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 177111 / 305253 Ordering Dept.: Fleet Management Division, Public Works Department Buyer: Mark McKeel Phone No.: 423-643-7236 Items Being Purchased: Setina Police Vehicle Equipment (no substitution)					
ATTACHMENTS: 1. Specifications (2 pages) 2. Bid Form (1 page) 3. Affirmative Action Plan (2 pages) 4. Iran Divestment Act Disclosure (1 page) 5. No Contact / No Advocacy Notice (1 page) City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy.					
NOTE: A Pre-Bid Conference will be held October 17, 2018 at 10:00 AM, in the Purchasing Conference Room At City Hall, 101 East 11th Street, Chattanooga, TN 37402 Attendance at the Pre-Bid is Preferred.					
This Shall Be A Twelve (12) Month Blanket Contract To Supply Setina Police Vehicle Equipment to Fleet Management Division.					
The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.					
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
*** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON OCTOBER 24, 2018 ***					
PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305253) ON OUTSIDE PACKAGING					
**** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****					
Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments					
NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions.					

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 24-OCT-18 at 2:00 PM
BID NUMBER: 305253

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

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A 101 East 11th Street, Suite G13
I Chattanooga, TN 37402
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Item	Class-Item	Quantity	Unit	Unit Price	Total
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unless specific written exceptions are otherwise stated.

Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION

Company Name LEE Smith Inc.
 Address 2600 8th AVENUE
CHATTANOOGA, TN. 37407
 Phone/Toll-Free No. 423-622-4161
 Fax No. 423-493-4807
 eMail Address mshelton@lee-smith.com
 Contact Person's Name MICHAEL Shelton
 Estimated Delivery 45 Days from Receipt of order.

Minority-Owned Business _____ Small Business _____ Veteran _____
 Minority Woman-Owned Business _____ Disabled Veteran _____
 Woman-Owned Business _____

**** ALL ITEMS MUST BE QUOTED F O.B. DESTINATION ****

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: NET 30

TELEPHONE NUMBER 423-622-4161

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: LEE Smith Inc.
 SIGNATURE Michael Shelton
 NAME AND TITLE Michael Shelton
Gov. Sales

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

BID OPENING DATE AND TIME: 24-OCT-18 at 2:00 PM BID NUMBER: 305253
BUYER: PHONE #: (423) 643-7230 DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Setina Rear Cargo Barrier-Item PK0316ITU122ND	70	Each	<u>291.97</u>	<u>20,437.90</u>
2	Setina Prisoner Partition 10XL-Item PK1129ITU12SSCA	70	Each	<u>497.97</u>	<u>34,857.90</u>
3	Setina Single AR Mount-Item GK10271UHKSSCAXL	70	Each	<u>199.27</u>	<u>13,948.90</u>
4	Setina Steel Rear Window Armor-Item WK0514ITU12	70	Each	<u>142.62</u>	<u>9,983.40</u>

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
Bids will be received at the above mentioned address.

TERMS OF PAYMENT: Net 30
TELEPHONE NUMBER: 423-622-4161

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: Lee Smith, Inc.
SIGNATURE: Michael Shelton
NAME AND TITLE: Michael Shelton
Gov. Sales

ADDENDUM NO: 1

REQ NO: 177111

FINAL SUBMITTAL: October 24, 2018 2:00 PM EST

FINAL QUESTIONS: N/A

Department: Fleet Management Division, Public Works

Changes to Bid No. 305253:

The estimated quantities have been changed from 40 to 70.

No other changes will be made.

See revised bid sheet

Req No: 177111 Setina Police Vehicle Equipment

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name:

Michael J. Lutz

Company:

LEE SMITH INC.

2600 8th AVE, CHAT. TN. 37407

**CITY OF CHATTANOOGA
PURCHASING DEPARTMENT
Mark McKeel
City Hall Suite G13
CHATTANOOGA, TN 37402
TELE: (423) 643-7236
FAX: (423) 643-7244**

SPECIFICATIONS FOR BLANKET CONTRACT TO PROVIDE SETINA PRODUCTS
FOR CITY OF CHATTANOOGA PUBLIC WORKS DEPARTMENT
FLEET DIVISION
September 2018

1.0 General

1.1 Scope of services

The scope of services included in these specifications shall be to provide Setina products (no substitutions) for the City of Chattanooga Public Works Department, Fleet Division. Any questions or comments related to the services described in these specifications may be directed to Mark McKeel, City of Chattanooga Purchasing Division, mmckeel@chattanooga.gov.

1.2 Basis of bidding

The Vendor shall submit two (2) copies of bid documents utilizing the attached Bid Form. The Bid shall include pricing and lead time for each item. Contract will be for 40 (forty) of each item.

1.3 General conditions and instructions to bidders

The Vendor shall comply with the Terms and Conditions posted on website <http://chattanooga.gov/purchasing/standard-terms-and-conditions> that has been made a part of this solicitation.

1.4 Length of contract

The Contract for services described herein shall be for a period of one (1) year beginning the effective date of the award of the Contract. The City and Vendor shall have the option of mutually extending the Contract for two (2) additional one (1) year periods.

2.0 Items and other requirements

2.1 Items will be installed in 2018 Ford PI Explorers.

2.1.1 Setina Rear Cargo Barrier – Mfg Item PK0316ITU122ND

2.1.2 Setina Prisoner Partition 10XL – Mfg Item PK1129ITU12SSCA

2.1.3 Setina Single AR Mount – Mfg Item GK10271UHKSSCA

2.1.4 Setina Steel Rear Window Armor – Mfg Item WK0514ITU12

2.2 Bid price shall include freight. No additional freight charges will be allowed.

2.3 Partial shipments are required on items with a long lead time. Partial shipments shall include a minimum of 10 (ten) items. Include additional freight costs as needed in bid price. Payment will be made as items are received.

2.4 Lead time for each item shall be bid separately and will be confirmed prior to award of contract.

2.5 Warranty - Manufacturer's warranty will apply to each item purchased.

2.6 Contract will be

2.7 City Supplied Services

The City will provide the following services:

1. Designate a City representative to coordinate delivery with Vendor's personnel.
2. Provide access to City facilities to provide service.

3.0 Execution

The contract for the services shall begin immediately on the effective date of the award of the Contract.

4.0 Payment of Services

- 4.1. The City will make payment to the Vendor according to the City's normal policies and procedures.
- 4.2 Vendor's Invoice must list a valid E-Mail Address for billing questions and inquiries.
- 4.3 Invoice Date is critical and Invoices must be sent to the City on the Invoice Date in order for the City's tracking system to accurately reflect the record. The Invoice Date must not precede the Ship Date or Service Date.
- 4.4 Invoice descriptions on transaction lines must match the wording of the Purchase Order transaction lines, and reference the corresponding transaction line number of the Purchase Order. The Vendor shall not invoice the City for any item that does not correspond to a line on the Purchase Order.
- 4.5 Vendor's Invoices that are billed inaccurately, incompletely, or otherwise unable to be properly processed are not considered valid.
- 4.6 When sending City a Revised Invoice, it must be clearly marked "Revised." When sending City a replacement Invoice, it must reference the Invoice Number it is replacing.
- 4.7 Invoices to the City shall reference the City Department, Release Number, Work Order Number (if applicable), and the first and last name of the City employee placing the order.
- 4.8 Accurate Invoices, with all appropriate backup documentation, shall be sent to:

City of Chattanooga
Attn: Accounts Payable Division
101 East 11th Street, Suite 101
Chattanooga, TN 37402
acctspayable@chattanooga.gov

and a copy sent to

City of Chattanooga
Fleet Division
fleetacctspayable@chattanooga.gov

BID FORM
 Satina Products
 City of Chattanooga Public Works
 Fleet Division
 September 2018

Bid Form		Bid# 305253	
Item	Mft Part Number	Price Each	Lead Time
Setina Rear Cargo Barrier	PK0316ITU122ND	291.97	30-45 Day
Setina Prisoner Partition 10XL	PK1129ITU12SSCA	497.97	30-45 Day
Setina Single AR Mount	GK10271UHKSSCAXL	199.27	30-45 Day
Setina Steel Rear Window Armor	WK0514ITU12	142.62	30-45 Day

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

- 1 The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
- 3 The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 4 In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
- 5 This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

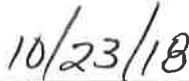
6 The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breach of this contract.



(Signature of Contractor)



(Title and Name of Construction Company)



(Date)

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) Michael Shelton
(PRINTED NAME) Michael Shelton
(BUSINESS NAME) LEE Smith INC.
(DATE) 10/23/18

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf



City of Chattanooga
Mayor Andy Berke

October 31, 2018

Mr. Justin Holland
Administrator, Public Works Department
City Wide Services
1250 Market Street, Suite 2100
Chattanooga, TN 37402

**Subject: R177423 – Bobcat S650 Skid Steer Loader – City Wide Services –
Public Works Department**

Dear Mr. Holland:

Council approval is recommended for purchase of one (1) Bobcat S650 Skid Steer Loader for City Wide Services, Public Works Department, in the amount of \$54,096.08.

This purchase is utilizing the State of Tennessee contract, PO No. SWC220-48474. A copy of the State of Tennessee contract and Bobcat of Chattanooga quote are attached.

TCA 6-56-304.2 allows this single source blanket contract exempted from the usual advertising and bidding requirements.

I recommend approval of this purchase to Bobcat of Chattanooga, 4288 Bonny Oaks Drive, Chattanooga, TN 37406.

Respectfully yours,

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments



**STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE**

Statewide Multi-Year Contract Issued to:

**Clark Equipment Company
401 W Outer Rd
Valley Park, MO 63088**

Vendor ID: 0000021707

Contract Number: 0000000000000000000048474

Awarded Regions 1, 2, 3, & 4 Bobcat

Awarded Regions 3 & 4 Doosan

Title: SWC 220 Heavy Equipment

Start Date : December 01, 2015

End Date: November 30, 2018

Is this contract available to local government agencies in addition to State agencies?: **Yes**

Purchases by Local Government and Authorized Non-Profit Agencies (SWC) - T500

The purpose of this Invitation to Bid is to establish a source or sources of supply for all state agencies, local governmental agencies within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation to provide services to the public (T.C.A. 33-2-401). Purchases by local governmental agencies, private institutions of higher education, and authorized corporations are optional with those agencies, private institutions of higher education, and corporations and offers to sell to local governmental agencies are optional with the bidder.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Clyde D Hicks
3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
Phone: 615/741-2026
Fax: 615-741-0684

Line Information
Clark Equipment Company
Bobcat/Doosan .

Line 1

Item ID:

1000156097 Excavator (Track and Rubber Tire) - Heavy Equipment - Generic Asset

Unit of Measure: EA

Compact	30% Discount	24% Discount on Options
Small	30% Discount	24% Discount on Options
Medium	30% Discount	24% Discount on Options
Doosan Med.	24% Discount	24% Discount on Options
Large	21% Discount	21% Discount on Options
Extra Large	21% Discount	21% Discount on Options

Line 2

Item ID:

1000156926 Loaders (Articulated Rubber Tire) - Heavy Equipment - Generic Asset

Unit of Measure: EA

Small	21% Discount	21% Discount on Options
Medium	21% Discount	21% Discount on Options
Large	21% Discount	21% Discount on Options

Multiple Units Purchased Additional % Discount All Excavators and Loaders

2-3 Units	0%
4-5 Units	1%
6-7 Units	2%
8-9 Units	2%
10 or more units	3%

APPROVED: Michael H. King
CHIEF PROCUREMENT OFFICER

BY: Clode H. King
CATEGORY SPECIALIST

12/04/2015
DATE



BOBCAT OF CHATTANOOGA

4288 BONNY OAKS DRIVE
 CHATTANOOGA, TN 37406
 PHONE: (423) 698-4679
 FAX: (423) 698-5258

Customs Invoice

Date	Invoice#
10/24/2018	1

Ship to
 CITY OF CHATTANOOGA
 101 E. 11TH STREET G13
 CHATTANOOGA, TN 37402

Sold to
 CITY OF CHATTANOOGA
 101 E. 11TH STREET G13
 CHATTANOOGA, TN 37402

PO#	Payment Terms	Ship Date	Ship Via	FOB
	N/A	10/24/2018		Origin



Item#	Item Description	Quantity	SERIAL NUMBER	Extended
	S650 SSL LOADER	1		\$ 38,897.60
	74" COMBO BUCKET	1		\$ 2,520.16
	18" PLANER	1		\$ 12,678.32
	TOTAL			\$ 54,096.08

STATE CONTRACT #: SWC220-48474	Subtotal	\$54,096.08
	TOTAL	\$54,096.08



City of Chattanooga
Mayor Andy Berke

October 31, 2018

Mr. Justin Holland
Administrator, Public Works Department
Fleet Management Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402

**Subject: R144462 / Blanket PO No. 541995 – CWS Uniforms – City Wide Services –
Public Works Department**

Dear Mr. Holland:

Council approval is recommended to issue Change Order 1 to the subject contract. The change order will increase the estimated current annual expenditure amount from \$35,000 to \$50,000. This is due to City Wide Services ordering more uniforms due to new employees being hired that were not anticipated. This increase will be applied to Blanket PO No. 541995 with Cintas Corporation, 2131 Polymer Drive, Chattanooga, TN 37421.

I recommend issuing Change Order 1 to increase the present contract amount by \$15,000. City Wide Services and Public Works has requested and approved this change.

Respectfully yours,

A handwritten signature in blue ink that reads "Bonnie Woodward".

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 199057
	Cintas Corporation No. 2 2131 Polymer Drive Chattanooga, TN 37421

PO Date: 03-FEB-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541995 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No.: 144462 Ordering Dept.: Public Works/City Wide Services Buyer: Dedra Partridge Phone No.: (423) 643-7237 Items Being Purchased: Uniforms PO Issued In Accordance With Cintas' Quote Dated 11/4/2016 This Shall Be A Twelve (12) Month Blanket Contract To Supply Uniforms. The Contract Term May Be Renewed For Two (2) Additional Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. City Contact: Sharon Smith (423) 643-6846 Vendor Contact: Dan McGuffey (423) 296-6306 (423) 894-0253 (Fax) Contract Date: February 3, 2017 thru February 3, 2018					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 199057
	Cintas Corporation No. 2 2131 Polymer Drive Chattanooga, TN 37421

PO Date: 03-FEB-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541995 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
***** THIS IS A REVISION TO A PRIOR ORDER ***** Change Order Issued Adding Additional Funding. Approved By City Council On October 17, 2017					

***** NOTICE *****

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 199057
	Cintas Corporation No. 2 2131 Polymer Drive Chattanooga, TN 37421

PO Date: 03-FEB-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541995 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
***** THIS IS A REVISION TO A PRIOR ORDER ***** Change Issued Extending The Contract For One (1) Additional Year. The New CPD Will Be February 2, 2019. Approved By City Council On January 23, 2018					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents (1) Purchase Order, (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation, and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 199057
	Cintas Corporation No. 2 2131 Polymer Drive Chattanooga, TN 37421

PO Date: 03-FEB-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541995 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Uniform Pants, Industrial Style, Color Navy, Size: Up To 42 Waist	0.00	Each	\$ 18.5000	\$ 0.00
2	Uniform Pants, Industrial Style, Color Navy, Size: Up To 50 Waist	0.00	Each	\$ 20.5000	\$ 0.00
3	Cargo Shorts, 100% Cotton, Sixe: Up to 50 Waist	0.00	Each	\$ 16.5000	\$ 0.00
4	Cargo Shorts, 100% Cotton, Sixe: Up to 60 Waist	0.00	Each	\$ 19.5000	\$ 0.00
5	Miscellaneous	0.00	Each	\$ 1.0000	\$ 0.00
6	Baseball Cap, Color Navy, Mesh, Adjustable For Size	0.00	Each	\$ 3.7500	\$ 0.00
7	Baseball Cap, Color Navy, Solid, Adjustable For Size	0.00	Each	\$ 3.5000	\$ 0.00
8	Uniform Pants, Industrial Style, Color Navy, Size: Up top 60 Waist	0.00	Each	\$ 20.5000	\$ 0.00

TOTAL: \$.00

***** NOTICE *****

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Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order, and further authorizes payment upon proper certification of receipt of goods and/or services.



City of Chattanooga

Mayor Andy Berke

October 31, 2018

Mr. Justin Holland
Administrator, Public Works Department
Fleet Management Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402

Subject: Contract Renewal of Blanket PO Nos. 540974 & 540975 – Fasteners (Nuts & Bolts) – City Wide – Fleet Management Division – Public Works Department

Dear Mr. Holland:

Council approval is recommended to renew Blanket PO Nos. 540974 & 5409775 for Fasteners (Nuts & Bolts), City Wide, Fleet Management Division, Public Works Department. The City of Chattanooga is renewing the second (2nd) and last contract renewal option for twelve (12) months through November, 2019, for an estimated annual amount of \$50,000. A copy of the signed letters from the vendors and a copy of the contracts are enclosed.

The original invitation to bid was sent to twelve (12) vendors as well as formally advertised. Bids were received from three (3) vendors. Bids are retained on file in the Purchasing Office for your review upon request.

I recommend renewing Blanket PO Nos. 540974 & 540975 for Fasteners (Nuts & Bolts) to Atlas Bolt & Supply Company, 3217 Rossville Blvd., Chattanooga, TN 37408 and Hayward Bolt & Specialty Company, Inc., 2805 S. Orchard Knob Avenue, Chattanooga, TN 37407, respectively.

Respectfully yours,

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments



City of Chattanooga

Mayor Andy Berke

October 17, 2018

Atlas Bolt & Supply Company
Attn: Stacy Stansell
3217 Rossville Blvd
Chattanooga, TN 37408

Subject: 540974 – Fasteners (Nuts, Bolts, Washers)

Dear Ms. Stansell:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same terms and conditions. If adjustment of contract pricing is needed, please include a schedule of proposed prices by return letter. The City will review the proposed prices and advise you of their acceptability.

The new expiration date will be November 15, 2019.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mmckeel@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: _____

Date: _____

10/17/18

Sincerely,

Mark McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 21893
	Atlas Bolt Co Inc 615 E Main St Chattanooga, TN 37408

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 137424 / 304307 Ordering Dept.: Fleet Management Buyer: Mark McKeel Phone No.: 423-643-7236 Items Being Purchased: Fasteners (Nuts, Bolts, Washers, etc.) Please Note: Tools Are Not Included With This Contract ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy. This Shall Be A Twelve (12) Month Blanket Contract To Supply Automotive Industry Fasteners (Nuts, Bolts, Washers, etc.) for Fleet Management. The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract **** Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					

***** NOTICE *****

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Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order, and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 21893
	Atlas Bolt Co Inc 615 E Main St Chattanooga, TN 37408

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
Purchase Order issued in accordance with Atlas Bolt & Supply Company bid received on October 26, 2016 is herby made part of this contract.					
City Council approved on November 8, 2016					
Contract dates: November 16, 2016 to November 15, 2017					
Vendor Contact: Stacy Stansell Phone No.: 423-265-2341 Fax No.: 423-265-2349 E-mail: stacy.stansell@atlasboltco.com					
The undersigned hereby agrees to perform the services in accordance with the terms and conditions as set forth in this Purchase Order, the City of Chattanooga Standard Terms & Conditions, and the bid or quotation.					
Representative: _____		Agreed to and accepted by:			
Title: _____		CITY OF CHATTANOOGA, TENNESSEE			
Date: _____		Name/Title: _____		Department: _____	

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 21893
	Atlas Bolt Co Inc 615 E Main St Chattanooga, TN 37408

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Change Order #1 <p>Contract has been extended an additional twelve (12) months. New contract performance date is November 15, 2018. </p> <p>City Council approved on October 31, 2017 </p> <p style="text-align: center;">1st Renewal</p>					

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 21893
	Atlas Bolt Co Inc 615 E Main St Chattanooga, TN 37408

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	1/2" grade 5 lockwasher	0.00	Each	\$ 0.0150	\$ 0.00
2	1/2" grade 5 sae flatwasher	0.00	Each	\$ 0.0103	\$ 0.00
3	1/2-13 grade 5 hex nut	0.00	Each	\$ 0.0183	\$ 0.00
4	1/2-13 grade 8 hex nut	0.00	Each	\$ 0.0335	\$ 0.00
5	1/2-13 grade 8 nyloc hex nut	0.00	Each	\$ 0.0507	\$ 0.00
6	1/2-13 grade 8 steel lock hex nut	0.00	Each	\$ 0.0440	\$ 0.00
7	1/2-13 x 1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0670	\$ 0.00
8	1/2-13 x 1 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.1020	\$ 0.00
9	1/2-13 x 1" grade 5 hex head bolt	0.00	Each	\$ 0.0530	\$ 0.00
10	1/2-13 x 2 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1010	\$ 0.00

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Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 21893
	Atlas Bolt Co Inc 615 E Main St Chattanooga, TN 37408

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	1/2-13 x 2 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.1515	\$ 0.00
12	1/2-13 x 2" grade 5 hex head bolt	0.00	Each	\$ 0.0845	\$ 0.00
13	1/2-13 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.1275	\$ 0.00
14	1/2-13 x 3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1325	\$ 0.00
15	1/2-13 x 3" grade 5 hex head bolt	0.00	Each	\$ 0.1190	\$ 0.00
16	1/2-13 x 3" grade 8 hex head bolt	0.00	Each	\$ 0.1785	\$ 0.00
17	1/2-13 x 4" grade 5 hex head bolt	0.00	Each	\$ 0.1515	\$ 0.00
18	1/2-13 x 4" grade 8 hex head bolt	0.00	Each	\$ 0.2300	\$ 0.00
19	1/2-13 x 6" grade 8 hex head bolt	0.00	Each	\$ 0.3570	\$ 0.00
20	1/2-20 grade 8 hex nut	0.00	Each	\$ 0.0425	\$ 0.00

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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
21	1/2-20 grade 8 nyloc hex nut	0.00	Each	\$ 0.0550	\$ 0.00
22	1/4 "grade 5 sae flat washer	0.00	Each	\$ 0.0065	\$ 0.00
23	1/4" grade 5 lockwasher sae	0.00	Each	\$ 0.0030	\$ 0.00
24	1/4-20 grade 5 hex nut	0.00	Each	\$ 0.0035	\$ 0.00
25	1/4-20 grade 8 hex nut	0.00	Each	\$ 0.0075	\$ 0.00
26	1/4-20 grade 8 nyloc hex nut	0.00	Each	\$ 0.0112	\$ 0.00
27	1/4-20x 2" grade 5 hex head bolt	0.00	Each	\$ 0.0210	\$ 0.00
28	1/4-20x 3" grade 5 hex head bolt	0.00	Each	\$ 0.0357	\$ 0.00
29	1/4-20x1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0160	\$ 0.00
30	1/4-20x1 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.0255	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
31	1/4-20x1"grade 5 hex head bolt	0.00	Each	\$ 0.0130	\$ 0.00
32	1/4-20x1"grade 8 hex head bolt	0.00	Each	\$ 0.0190	\$ 0.00
33	1/4-20x2 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0260	\$ 0.00
34	1/4-20x3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0371	\$ 0.00
35	1/4-20x3/4"grade 8 hex head bolt	0.00	Each	\$ 0.0165	\$ 0.00
36	1/4-20x4" grade 5 hex head bolt	0.00	Each	\$ 0.0470	\$ 0.00
37	1/4-28 grade 8 hex nut	0.00	Each	\$ 0.0085	\$ 0.00
38	1/4-28 grade 8 nyloc hex nut	0.00	Each	\$ 0.0130	\$ 0.00
39	3/4-10 x 2 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.3985	\$ 0.00
40	3/8" grade 5 lockwasher	0.00	Each	\$ 0.0074	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
41	3/8" grade 5 sae flat washer	0.00	Each	\$ 0.0043	\$ 0.00
42	3/8-16 grade 5 hex nut	0.00	Each	\$ 0.0076	\$ 0.00
43	3/8-16 grade 8 hex nut	0.00	Each	\$ 0.0150	\$ 0.00
44	3/8-16 grade nyloc 8 hex nut	0.00	Each	\$ 0.0212	\$ 0.00
45	3/8-16 x 1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0331	\$ 0.00
46	3/8-16 x 1 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.0685	\$ 0.00
47	3/8-16 x 1 3/4" grade 8 hex head bolt	0.00	Each	\$ 0.0625	\$ 0.00
48	3/8-16 x 1" grade 5 hex head bolt	0.00	Each	\$ 0.0240	\$ 0.00
49	3/8-16 x 1" grade 8 hex head bolt	0.00	Each	\$ 0.0410	\$ 0.00
50	3/8-16 x 2 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0525	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
51	3/8-16 x 2 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.0865	\$ 0.00
52	3/8-16 x 2" grade 5 hex head bolt	0.00	Each	\$ 0.0440	\$ 0.00
53	3/8-16 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.0700	\$ 0.00
54	3/8-16 x 3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0715	\$ 0.00
55	3/8-16 x 3" grade 5 hex head bolt	0.00	Each	\$ 0.0620	\$ 0.00
56	3/8-16 x 3" grade 8 hex head bolt	0.00	Each	\$ 0.1010	\$ 0.00
57	3/8-16 x 3/4" grade 8 hex head bolt	0.00	Each	\$ 0.0385	\$ 0.00
58	3/8-16 x 4" grade 5 hex head bolt	0.00	Each	\$ 0.0835	\$ 0.00
59	3/8-16 x 4" grade 8 hex head bolt	0.00	Each	\$ 0.1345	\$ 0.00
60	3/8-16 x 5/8" grade 8 hex head bolt	0.00	Each	\$ 0.0110	\$ 0.00

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 21893 Atlas Bolt Co Inc 615 E Main St Chattanooga, TN 37408
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PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
61	3/8-16 x 6" grade 8 hex head bolt	0.00	Each	\$ 0.2115	\$ 0.00
62	3/8-24 grade 8 hex nut	0.00	Each	\$ 0.0175	\$ 0.00
63	3/8-24 grade nyloc 8 hex nut	0.00	Each	\$ 0.0260	\$ 0.00
64	5/16" grade 5 lockwasher	0.00	Each	\$ 0.0051	\$ 0.00
65	5/16" grade 5 sae flat washer	0.00	Each	\$ 0.0034	\$ 0.00
66	5/16-18 grade 5 hex nut	0.00	Each	\$ 0.0059	\$ 0.00
67	5/16-18 grade 8 hex nut	0.00	Each	\$ 0.0108	\$ 0.00
68	5/16-18 grade 8 nyloc hex nut	0.00	Each	\$ 0.0150	\$ 0.00
69	5/16-18 x 1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0235	\$ 0.00
70	5/16-18 x 1" grade 5 hex head bolt	0.00	Each	\$ 0.0172	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
71	5/16-18 x 2 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0375	\$ 0.00
72	5/16-18 x 2 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.0565	\$ 0.00
73	5/16-18 x 2" grade 5 hex head bolt	0.00	Each	\$ 0.0325	\$ 0.00
74	5/16-18 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.0505	\$ 0.00
75	5/16-18 x 3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0710	\$ 0.00
76	5/16-18 x 3" grade 5 hex head bolt	0.00	Each	\$ 0.0465	\$ 0.00
77	5/16-18 x 3" grade 8 hex head bolt	0.00	Each	\$ 0.0725	\$ 0.00
78	5/16-18 x 4" grade 5 hex head bolt	0.00	Each	\$ 0.0635	\$ 0.00
79	5/16-24 grade 8 hex nut	0.00	Each	\$ 0.0125	\$ 0.00
80	5/16-24 grade 8 nyloc hex nut	0.00	Each	\$ 0.0171	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
81	5/8-11 grade 8 hex nut	0.00	Each	\$ 0.0640	\$ 0.00
82	5/8-11 grade 8 nyloc hex nut	0.00	Each	\$ 0.1050	\$ 0.00
83	5/8-11 x 1" grade 8 hex head bolt	0.00	Each	\$ 0.1740	\$ 0.00
84	5/8-11 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.2120	\$ 0.00
85	5/8-11 x 3" grade 8 hex head bolt	0.00	Each	\$ 0.2900	\$ 0.00
86	5/8-11 x 5" grade 8 hex head bolt	0.00	Each	\$ 0.4550	\$ 0.00
87	5/8-18 grade 8 hex nut	0.00	Each	\$ 0.0835	\$ 0.00
88	7/16" grade 5 lockwasher	0.00	Each	\$ 0.0140	\$ 0.00
89	7/16" grade 5 sae flat washer	0.00	Each	\$ 0.0100	\$ 0.00
90	7/16-14 grade 5 hex nut	0.00	Each	\$ 0.0195	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
91	7/16-14 x 1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0650	\$ 0.00
92	7/16-14 x 1" grade 5 hex head bolt	0.00	Each	\$ 0.0425	\$ 0.00
93	7/16-14 x 2 1/2" grade 5 head bolt	0.00	Each	\$ 0.0980	\$ 0.00
94	7/16-14 x 2" grade 5 hex head bolt	0.00	Each	\$ 0.0665	\$ 0.00
95	7/16-14 x 3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1530	\$ 0.00
96	7/16-14 x 3" grade 5 hex head bolt	0.00	Each	\$ 0.0960	\$ 0.00
97	7/16-14 x 4" grade 5 hex head bolt	0.00	Each	\$ 0.1550	\$ 0.00
98	9/16-12 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.3755	\$ 0.00
99	9/16-12 x 4 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.4500	\$ 0.00
100	9/16-12 x 4" grade 8 hex head bolt	0.00	Each	\$ 0.3825	\$ 0.00

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V E N D O R	Vendor Number: Vendor Alternate ID: 21893
	Atlas Bolt Co Inc 615 E Main St Chattanooga, TN 37408

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540974 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
101	Fasteners (Nuts, Bolts, Washers, etc.) Not Listed Above; Cost + 10 % Markup	0.00	Each	\$ 1.0000	\$ 0.00
					TOTAL: \$.00

***** NOTICE *****

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City of Chattanooga
Mayor Andy Berke

October 17, 2018

Hayward Bolt & Specialty Company
Attn: June Card
2805 S. Orchard Knob Avenue
Chattanooga, TN 37407

Subject: 540975 – Fasteners (Nuts, Bolts, Washers)

Dear Ms. Card:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same terms and conditions. If adjustment of contract pricing is needed, please include a schedule of proposed prices by return letter. The City will review the proposed prices and advise you of their acceptability.

The new expiration date will be November 15, 2019.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mmckeel@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: _____

Date: _____

Sincerely,

Mark McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078
	Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 137424 / 304307 Ordering Dept.: Fleet Management Buyer: Mark McKeel Phone No.: 423-643-7236 Items Being Purchased: Fasteners (Nuts, Bolts, Washers, etc.) Please Note: Tools Are Not Included With This Contract ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy. This Shall Be A Twelve (12) Month Blanket Contract To Supply Automotive Industry Fasteners (Nuts, Bolts, Washers, etc.) for Fleet Management. The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract **** Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078 Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407
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PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
<p>QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.</p> <p>Purchase Order issued in accordance with Hayward Bolt & Specialty Company bid received on October 20, 2016 is hereby made part of this contract.</p> <p>City Council approved on November 8, 2016</p> <p>Contract dates: November 16, 2016 to November 15, 2017</p> <p>Vendor Contact: June Card Phone No.: 423-622-2193 Fax No.: 423-622-2175 E-mail: junec@boltandspecialty.com</p> <p>The undersigned hereby agrees to perform the services in accordance with the terms and conditions as set forth in this Purchase Order, the City of Chattanooga Standard Terms & Conditions, and the bid or quotation.</p> <p>Representative: _____ Agreed to and accepted by: _____ Title: _____ CITY OF CHATTANOOGA, TENNESSEE Date: _____ Name/Title: _____ Department: _____</p>					

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078 Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407
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PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate
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Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
	Change Order #1				
	Contract has been extended an additional twelve (12) months. New contract performance date is November 15, 2018.				
	City Council approved on October 31, 2017				
	1st Renewal				

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078
	Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	1/2" grade 5 lockwasher	0.00	Each	\$ 0.0217	\$ 0.00
2	1/2" grade 5 sae flatwasher	0.00	Each	\$ 0.0176	\$ 0.00
3	1/2-13 grade 5 hex nut	0.00	Each	\$ 0.0360	\$ 0.00
4	1/2-13 grade 8 hex nut	0.00	Each	\$ 0.0513	\$ 0.00
5	1/2-13 grade 8 nyloc hex nut	0.00	Each	\$ 0.0743	\$ 0.00
6	1/2-13 grade 8 steel lock hex nut	0.00	Each	\$ 0.0644	\$ 0.00
7	1/2-13 x 1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1014	\$ 0.00
8	1/2-13 x 1 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.1491	\$ 0.00
9	1/2-13 x 1" grade 5 hex head bolt	0.00	Each	\$ 0.0810	\$ 0.00
10	1/2-13 x 2 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1566	\$ 0.00

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078
	Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate
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Purchase Order Number 540975
INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.

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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	1/2-13 x 2 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.2222	\$ 0.00
12	1/2-13 x 2" grade 5 hex head bolt	0.00	Each	\$ 0.1235	\$ 0.00
13	1/2-13 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.1837	\$ 0.00
14	1/2-13 x 3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.2132	\$ 0.00
15	1/2-13 x 3" grade 5 hex head bolt	0.00	Each	\$ 0.1881	\$ 0.00
16	1/2-13 x 3" grade 8 hex head bolt	0.00	Each	\$ 0.2618	\$ 0.00
17	1/2-13 x 4" grade 5 hex head bolt	0.00	Each	\$ 0.2217	\$ 0.00
18	1/2-13 x 4" grade 8 hex head bolt	0.00	Each	\$ 0.3368	\$ 0.00
19	1/2-13 x 6" grade 8 hex head bolt	0.00	Each	\$ 0.5236	\$ 0.00
20	1/2-20 grade 8 hex nut	0.00	Each	\$ 0.0623	\$ 0.00

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078
	Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
21	1/2-20 grade 8 nyloc hex nut	0.00	Each	\$ 0.1653	\$ 0.00
22	1/4 "grade 5 sae flat washer	0.00	Each	\$ 0.0050	\$ 0.00
23	1/4" grade 5 lockwasher sae	0.00	Each	\$ 0.0044	\$ 0.00
24	1/4-20 grade 5 hex nut	0.00	Each	\$ 0.0081	\$ 0.00
25	1/4-20 grade 8 hex nut	0.00	Each	\$ 0.0514	\$ 0.00
26	1/4-20 grade 8 nyloc hex nut	0.00	Each	\$ 0.0164	\$ 0.00
27	1/4-20x 2" grade 5 hex head bolt	0.00	Each	\$ 0.0327	\$ 0.00
28	1/4-20x 3" grade 5 hex head bolt	0.00	Each	\$ 0.0469	\$ 0.00
29	1/4-20x1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0243	\$ 0.00
30	1/4-20x1 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.0410	\$ 0.00

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078
	Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
31	1/4-20x1"grade 5 hex head bolt	0.00	Each	\$ 0.0190	\$ 0.00
32	1/4-20x1"grade 8 hex head bolt	0.00	Each	\$ 0.0303	\$ 0.00
33	1/4-20x2 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0416	\$ 0.00
34	1/4-20x3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1035	\$ 0.00
35	1/4-20x3/4"grade 8 hex head bolt	0.00	Each	\$ 0.0446	\$ 0.00
36	1/4-20x4" grade 5 hex head bolt	0.00	Each	\$ 0.1149	\$ 0.00
37	1/4-28 grade 8 hex nut	0.00	Each	\$ 0.0306	\$ 0.00
38	1/4-28 grade 8 nyloc hex nut	0.00	Each	\$ 0.0368	\$ 0.00
39	3/4-10 x 2 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.5775	\$ 0.00
40	3/8" grade 5 lockwasher	0.00	Each	\$ 0.0654	\$ 0.00

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078
	Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
41	3/8" grade 5 sae flat washer	0.00	Each	\$ 0.0070	\$ 0.00
42	3/8-16 grade 5 hex nut	0.00	Each	\$ 0.0153	\$ 0.00
43	3/8-16 grade 8 hex nut	0.00	Each	\$ 0.0218	\$ 0.00
44	3/8-16 grade nyloc 8 hex nut	0.00	Each	\$ 0.0327	\$ 0.00
45	3/8-16 x 1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0545	\$ 0.00
46	3/8-16 x 1 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.0854	\$ 0.00
47	3/8-16 x 1 3/4" grade 8 hex head bolt	0.00	Each	\$ 0.0917	\$ 0.00
48	3/8-16 x 1" grade 5 hex head bolt	0.00	Each	\$ 0.0397	\$ 0.00
49	3/8-16 x 1" grade 8 hex head bolt	0.00	Each	\$ 0.0658	\$ 0.00
50	3/8-16 x 2 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0952	\$ 0.00

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078 Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407
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PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
51	3/8-16 x 2 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.1264	\$ 0.00
52	3/8-16 x 2" grade 5 hex head bolt	0.00	Each	\$ 0.0730	\$ 0.00
53	3/8-16 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.1015	\$ 0.00
54	3/8-16 x 3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1285	\$ 0.00
55	3/8-16 x 3" grade 5 hex head bolt	0.00	Each	\$ 0.1024	\$ 0.00
56	3/8-16 x 3" grade 8 hex head bolt	0.00	Each	\$ 0.1481	\$ 0.00
57	3/8-16 x 3/4" grade 8 hex head bolt	0.00	Each	\$ 0.0557	\$ 0.00
58	3/8-16 x 4" grade 5 hex head bolt	0.00	Each	\$ 0.1338	\$ 0.00
59	3/8-16 x 4" grade 8 hex head bolt	0.00	Each	\$ 0.1970	\$ 0.00
60	3/8-16 x 5/8" grade 8 hex head bolt	0.00	Each	\$ 0.0554	\$ 0.00

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078
	Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
61	3/8-16 x 6" grade 8 hex head bolt	0.00	Each	\$ 0.3816	\$ 0.00
62	3/8-24 grade 8 hex nut	0.00	Each	\$ 0.0269	\$ 0.00
63	3/8-24 grade nyloc 8 hex nut	0.00	Each	\$ 0.0704	\$ 0.00
64	5/16" grade 5 lockwasher	0.00	Each	\$ 0.0098	\$ 0.00
65	5/16" grade 5 sae flat washer	0.00	Each	\$ 0.0060	\$ 0.00
66	5/16-18 grade 5 hex nut	0.00	Each	\$ 0.0120	\$ 0.00
67	5/16-18 grade 8 hex nut	0.00	Each	\$ 0.0165	\$ 0.00
68	5/16-18 grade 8 nyloc hex nut	0.00	Each	\$ 0.0214	\$ 0.00
69	5/16-18 x 1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0392	\$ 0.00
70	5/16-18 x 1" grade 5 hex head bolt	0.00	Each	\$ 0.0285	\$ 0.00

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V E N D O R	Vendor Number: Vendor Alternate ID: 283078 Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407
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PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
71	5/16-18 x 2 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.0677	\$ 0.00
72	5/16-18 x 2 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.0890	\$ 0.00
73	5/16-18 x 2" grade 5 hex head bolt	0.00	Each	\$ 0.0502	\$ 0.00
74	5/16-18 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.0816	\$ 0.00
75	5/16-18 x 3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1043	\$ 0.00
76	5/16-18 x 3" grade 5 hex head bolt	0.00	Each	\$ 0.0718	\$ 0.00
77	5/16-18 x 3" grade 8 hex head bolt	0.00	Each	\$ 0.1052	\$ 0.00
78	5/16-18 x 4" grade 5 hex head bolt	0.00	Each	\$ 0.1191	\$ 0.00
79	5/16-24 grade 8 hex nut	0.00	Each	\$ 0.0183	\$ 0.00
80	5/16-24 grade 8 nyloc hex nut	0.00	Each	\$ 0.0472	\$ 0.00

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078
	Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
81	5/8-11 grade 8 hex nut	0.00	Each	\$ 0.0974	\$ 0.00
82	5/8-11 grade 8 nyloc hex nut	0.00	Each	\$ 0.1458	\$ 0.00
83	5/8-11 x 1" grade 8 hex head bolt	0.00	Each	\$ 0.2545	\$ 0.00
84	5/8-11 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.3098	\$ 0.00
85	5/8-11 x 3" grade 8 hex head bolt	0.00	Each	\$ 0.4250	\$ 0.00
86	5/8-11 x 5" grade 8 hex head bolt	0.00	Each	\$ 0.6668	\$ 0.00
87	5/8-18 grade 8 hex nut	0.00	Each	\$ 0.1219	\$ 0.00
88	7/16" grade 5 lockwasher	0.00	Each	\$ 0.0203	\$ 0.00
89	7/16" grade 5 sae flat washer	0.00	Each	\$ 0.0112	\$ 0.00
90	7/16-14 grade 5 hex nut	0.00	Each	\$ 0.0334	\$ 0.00

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078 Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407
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PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
91	7/16-14 x 1 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1054	\$ 0.00
92	7/16-14 x 1" grade 5 hex head bolt	0.00	Each	\$ 0.0792	\$ 0.00
93	7/16-14 x 2 1/2" grade 5 head bolt	0.00	Each	\$ 0.1731	\$ 0.00
94	7/16-14 x 2" grade 5 hex head bolt	0.00	Each	\$ 0.1423	\$ 0.00
95	7/16-14 x 3 1/2" grade 5 hex head bolt	0.00	Each	\$ 0.1923	\$ 0.00
96	7/16-14 x 3" grade 5 hex head bolt	0.00	Each	\$ 0.1690	\$ 0.00
97	7/16-14 x 4" grade 5 hex head bolt	0.00	Each	\$ 0.2518	\$ 0.00
98	9/16-12 x 2" grade 8 hex head bolt	0.00	Each	\$ 0.3290	\$ 0.00
99	9/16-12 x 4 1/2" grade 8 hex head bolt	0.00	Each	\$ 0.6472	\$ 0.00
100	9/16-12 x 4" grade 8 hex head bolt	0.00	Each	\$ 0.5613	\$ 0.00

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 283078
	Hayward Bolt & Specialty Co 2805 S Orchard Knob Ave Chattanooga, TN 37407

PO Date: 14-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 540975 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
101	Fasteners (Nuts, Bolts, Washers, etc.) Not Listed Above; Cost + 40 % Markup	0.00	Each	\$ 1.0000	\$ 0.00
					TOTAL: \$.00

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City of Chattanooga
Mayor Andy Berke

October 31, 2018

Chief David Roddy
Administrator, Chattanooga Police Department
3410 Amnicola Highway
Chattanooga, TN 37406

**Subject: Contract Renewal of Blanket PO No. 541048 – Police Leather Gear –
Chattanooga Police Department**

Dear Chief Roddy:

Council approval is recommended to renew Blanket PO No. 541048 for Police Leather Gear for the Chattanooga Police Department. The City of Chattanooga is renewing the second (2nd) and last renewal option for twelve (12) months through November, 2019, for an estimated annual amount of \$35,000. A copy of the signed letter from vendor, and a copy of the contract is enclosed. This will also include a price increase on lines 10 and 11.

The original invitation to bid was sent to nine (9) vendors as well as formally advertised. Bids were received from six (6) vendors. Bids are retained on file in the Purchasing Office for your review upon request.

I recommend renewing Blanket PO No. 541048 for Police Leather Gear to G T Distributors, P.O. Box 458, Rossville, GA 30741.

Respectfully yours,

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments



City of Chattanooga
Mayor Andy Berke

October 17, 2018

G T Distributors, Inc
Attn: Raymundo Lozoya
P.O. Box 458
Rossville, GA 30741

Subject: 541048 – Police Leather Gear

Dear Mr. Lozoya:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same terms and conditions. If adjustment of contract pricing is needed, please include a schedule of proposed prices by return letter. The City will review the proposed prices and advise you of their acceptability.

The new expiration date will be November 17, 2019

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mmckeel@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: David Curits Date: 10/25/2018

Sincerely,

Mark McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244



PO Box 16080, Austin, TX 78761 • Telephone (800) 252-8310 • FAX (800) 480-5845

October 25, 2018

Mark L. McKeel
Buyer
101 East 11th Street
Chattanooga, TN 37402
PH: (423) 643-7236
FX: (423) 643-7244

RE: Contract Renewal for Blanket PO #541048 Police Leather Gear

Good morning:

GT Distributors, INC would like to renew this contract with the following suggested price increase.

<u>Line Item:</u>	<u>Current Contract Price:</u>	<u>Suggested Renewal Price:</u>
Line Item #10 (ASP-56109)	\$32.60	\$35.21
Line Item #11 (ASP-56132)	\$25.40	\$27.26

The pricing for the items not listed will remain the same. If you have any questions or concerns, please feel free to email me back. Thank you and I hope you have a Wonderful Day.

Respectfully,

David Curtis
David Curtis

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 027114 Vendor Alternate ID: 5315 G T Distributors P O Box 458 Rossville, GA 30741
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PO Date: 17-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541048 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No.: 142766 Ordering Dept.: Chattanooga Police Department Buyer: William Tucker 423-643-7238					
DESCRIPTION: This shall be a twelve (12) month blanket contract for Police Leather Gear for the Chattanooga Police Department. The contract may be renewed for two (2) additional twelve (12) month terms under the same Terms and Conditions by Mutual Agreement. The City of Chattanooga and the Contractor may bilaterally extend the contract by Written Confirmation by both parties at least 30 days prior to the contract's current expiration date into any successive term as provided herein.					
NOTES: The bid submitted by GT Distributors of Georgia, Inc. dated 10-11-16 is hereby made a part of this contract. Payment Terms: Net 30 days Delivery Terms: As Needed					
PRICE ESCALATION CLAUSE: All prices under this contract shall remain fixed during each twelve (12) month contract period. If as a result of a general change in prices or discounts, the contractor has changed prices to all of its customers, then, at the time of contract renewal, the price under this contract may be adjusted accordingly after acceptance. All price increases must be justified by providing a copy of the prevailing labor wage or material cost increases. Prompt notice of price changes (increases or reductions) must be furnished to the Purchasing Agent at least 30 days prior to the requested effective date and the prices for these services/materials shall remain firm for twelve (12) months. The effective date of price increases shall be the date the Purchasing Agent accepts the price changes or the effective date of increase stated by contractor's notice to Purchasing Agent, whichever is later.					
APPROVED BY CITY COUNCIL ON NOVEMBER 15, 2016					
CONTRACT BEGINNING/ENDING DATES: 11-17-2016 TO 11-17-2017 Extended to 11-17-18.					
Vendor Contact: Ramundo Lozoya Email: Ramundo.Lozoya@gtdist.com Phone: 800-252-8310 Fax: 800-480-5845					

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 027114 Vendor Alternate ID: 5315 G T Distributors P O Box 458 Rossville, GA 30741
--	--

PO Date: 17-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number <h3 style="text-align: center;">541048</h3> INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Chane Order #1					
Purchase Order has been extend an additiona twelve (12) months, The new contract performance date is November 17, 2018.					
City Council approved on January 9, 2018					
1st Renewal					

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 027114 Vendor Alternate ID: 5315 G T Distributors P O Box 458 Rossville, GA 30741
--	--

PO Date: 17-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541048 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Belt, Duty, Outer, Safariland Model# 94, Black, Basketweave, Velcro, Sizes 28 - 36	0.00	Each	\$ 47.7900	\$ 0.00
2	Belt, Duty, Outer, Safariland Model# 94, Black, Basketweave, Velcro, Size 38	0.00	Each	\$ 47.7900	\$ 0.00
3	Magazine holder, Double, Safariland Model# 79, Black, Basketweave	0.00	Each	\$ 16.4400	\$ 0.00
4	Belt Keepers, Safariland Model# 62-4-4HS, Black, Basketweave, Pack of 4	0.00	Each	\$ 14.7100	\$ 0.00
5	Belt, Duty, Under, Safariland Model#99, Black, Basketweave, Velcro Sizes Sm - Xlg	0.00	Each	\$ 23.7500	\$ 0.00
6	ASP Talon Disc Loc, Steel, 60cm, button release, ASP-22611	0.00	Each	\$ 97.8200	\$ 0.00
7	Mace Holder, Safariland Model# 38, Black, Basketweave	0.00	Each	\$ 19.3300	\$ 0.00
8	Duty Holster, Blackhawk SERPA Model# 44H106BW, Specify Right Hand (RH) or Left Hand (LH), Black, Basketweave	0.00	Each	\$ 70.6400	\$ 0.00
9	ASP Envoy 60 Rotating Scabbard, ASP-52646	0.00	Each	\$ 31.3000	\$ 0.00
10	ASP Chain Ultra Handcuffs, ASP-56109	0.00	Each	\$ 32.6000	\$ 0.00

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Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 027114 Vendor Alternate ID: 5315 G T Distributors P O Box 458 Rossville, GA 30741
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PO Date: 17-NOV-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 541048 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	Closed Top Handcuff Case for ASP Chain Ultra Handcuffs, Black, Basketweave, ASP-56132	0.00	Each	\$ 25.4000	\$ 0.00
12	Elite First Aid CAT Tourniquets, EFA-625	0.00	Each	\$ 32.1800	\$ 0.00
13	** Replaced by Protech Tourniquet Pouch ** TQ911 Tourniquet Holsters	0.00	Each	\$ 22.8100	\$ 0.00
14	Protech Tourniquet Pouch	0.00	Each	\$ 23.5500	\$ 0.00

TOTAL: \$.00

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City of Chattanooga

Mayor Andy Berke

October 30, 2018

Phil Hyman, Fire Chief
Chattanooga Fire Department
910 Wisdom Street
Chattanooga, TN 37406

Subject: R176241 – Flashlights and Chargers

Dear Chief Hyman:

Council approval is recommended to approve the purchase of Flashlights and Chargers as required by the Chattanooga Fire Department. The amount of this purchase is \$32,931.00.

The bid solicitation was sent to ten (10) vendors. Eighteen (18) bids were received. A spreadsheet showing the amounts of the bids is attached. A copy of the bid from Dana Safety Supply is also attached.

I recommend the award of this contract to Dana Safety Supply, as being in the best interest for the City of Chattanooga.

Respectfully yours,

Bonnie Woodward
Purchasing Director

BW/wt
Attachment

Vendor address:

Dana Safety Supply
3810 W. Osborne Avenue
Tampa, FL 33614

Requisition: R176241

Bid #: B305245

Description: Flashlights and Chargers

TN Fire Equipment

Data Safety Supply

Remains to be Seen

Craig's

Item #

Item Description

Unit Price

Qty.

Extended Price

Unit Price

Qty.

Extended Price

Unit Price

Qty.

Extended Price

Unit Price

Qty.

Extended Price

1
2 Streamlight Survivor LED flashlight
3 Survivor Charger
4 AC Charger Cord
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

69.50
38.00
16.00

425
100
100

29,537.50
3,800.00
1,600.00

65.80
35.06
14.60

425
100
100

27,965.00
3,506.00
1,460.00

110.79
59.57
27.43

425
100
100

47,085.75
5,957.00
2,743.00

76.70
41.79
18.24

425
100
100

32,597.50
4,179.00
1,824.00

Totals:

123.50

34,937.50

115.46

32,931.00

197.79

55,785.75

136.73

38,600.50

Requisition: R176241		GT Distributors				Clyde Amory				Lee Smith				Brighton					
Bid #:	B305245	Unit Price		Extended Price	Qty.	Unit Price		Extended Price	Qty.	Unit Price		Extended Price	Qty.	Unit Price		Extended Price	Qty.		
Description:	Flashlights and Chargers																		
Item #	Item Description	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price	Unit Price	Qty.	
1	Streamlight Survivor LED flashlight	69.22	425	29,418.50	70.14	425	29,809.50	72.50	425	30,812.50	73.29	425	31,148.25						
2	Survivor Charger	36.87	100	3,687.00	37.36	100	3,736.00	38.61	100	3,861.00	39.05	100	3,905.00						
3	AC Charger Cord	15.34	100	1,534.00	15.53	100	1,553.00	16.10	100	1,610.00	16.25	100	1,625.00						
4																			
5																			
6																			
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9																			
10																			
11																			
12																			
13																			
14																			
15																			
16																			
17																			
18																			
19																			
20																			
Totals:		121.43		34,639.50	123.03		35,098.50	127.21		36,283.50	128.59		36,678.25						

Requisition: R176241

Bid #: B305245

Description: Flashlights and Chargers

Botch

Staples

Cleveland

Quartico

Item #	Item Description	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price			
1	Streamlight Survivor LED flashlight	69.69	425	29,618.25	-	-	-	-	-	-			
2	Survivor Charger	38.45	100	3,845.00	75.93	425	32,270.25	67.08	425	28,509.00			
3	AC Charger Cord	16.23	100	1,623.00	40.44	100	4,044.00	35.33	100	3,533.00			
4					16.83	100	1,683.00	14.70	100	1,470.00			
5	bundle offered by Staples												
6					96.45	425	40,991.25						
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
Totals:				35,086.25	96.45	425	40,991.25	133.20	425	37,997.25	117.11	425	33,512.00

Requisition: R176241

Bid #: B305245

Description: Flashlights and Chargers

Item #

1
2 Streamlight Survivor LED flashlight
3 Survivor Charger
4 AC Charger Cord
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20

Swain

Unit Price
81.69
44.74
18.10

Extended Price
34,718.25
4,474.00
1,810.00

Qty.
425
100
100

ESI Supply

Unit Price
85.50
37.85
18.75

Extended Price
36,337.50
3,785.00
1,875.00

Qty.
425
100
100

Cos Plus

Unit Price
78.70
41.92
17.45

Extended Price
28,028.75
4,388.00
2,409.00

Qty.
425
100
100

Summit

Unit Price
78.70
41.92
17.45

Extended Price
33,447.50
4,192.00
1,745.00

Qty.
425
100
100

Totals:

144.53

41,002.25

142.10

41,997.50

133.92

34,825.75

136.07

39,384.50

Requisition: R176241
 Bid #: B305245

Description: Flashlights
 and Chargers
 Item Description

Geapro Vendor 19
 TSC Vendor 20

Item #	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price	Unit Price	Qty.	Extended Price
1									
2	74.40	425	31,620.00	72.72	425	30,906.00			
3	39.63	100	3,963.00	41.19	100	4,119.00			
4	16.48	100	1,648.00	17.72	100	1,772.00			
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
Totals:			37,231.00	131.63		36,797.00			130.51

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 18-OCT-18 at 2:00 PM

BID NUMBER: 305245

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

**V
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RFQ
 Dana Safety Supply
 4809 Koger Blvd.
 Greensboro, NC 27407

**M
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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition No: 176241 Ordering Dept: FireDepartment Buyer: William Tucker Fax: 423-643-7244 Email: wtucker@chattanooga.gov Items Being Purchased: Streamlight Flashlights and Chargers ATTACHMENTS: Instructions to Bidders (3 pages) ***BIDS MUST BE RECEIVED NO LATER THAN ** *** 02:00 PM EST on OCTOBER 18, 2018 *** SEALED BID: All Bids must be delivered to the Purchasing Office in a sealed envelope on or before the time and date specified above. DO NOT email or fax your Bid; such Bids cannot be considered. Items being purchased are to be delivered to: Fire Inventory 3211 North Belle Arbor Avenue Chattanooga, TN 37406 Delivery Contact: Vanessa Meyer, Tel 423-643-5688 ALL ITEMS MUST BE QUOTED F O B DESTINATION The City of Chattanooga Standard Terms and Conditions are incorporated herein by reference, and are available for review on the City's website at http://www.chattanooga.gov/purchasing/standard-terms-and-conditions . If you cannot access the document online, contact the Purchasing Office for a copy. Any requests for modification of the City's terms and Conditions MUST be submitted with your Bid. NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above-referenced website. By submission of a Bid, the bidder acknowledges having reviewed the Standard Terms and Conditions, and agrees to be bound by such terms. NO SUBSTITUTIONS OR EQUIVALENTS WILL BE ACCEPTED. The City of Chattanooga reserves the right to reject any and/or all Bids, waive any informalities in the Bids received, and to accept any Bid which in its opinion may be for the best interest of the City. The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin. Vendor Contact Information: Vendor Name <u>Dana Safety Supply</u>					

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 18-OCT-18 at 2:00 PM

BID NUMBER: 305245

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V
E RFQ
N Dana Safety Supply
D 4809 Koger Blvd.
O Greensboro, NC 27407
R

M City of Chattanooga
A 101 East 11th Street, Suite G13
I Chattanooga, TN 37402
L
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Item	Class-Item	Quantity	Unit	Unit Price	Total
Contact Person: <u>Mark Sevigny</u>					
Tel: <u>813-348-4866</u>					
Fax: <u>813-348-0450</u>					
Email: <u>msevigny@danasafetysupply.com</u>					
Mailing Address: <u>3810 W. Osborne Ave.</u>					
City, State, Zip: <u>Tampa, FL 33614</u>					

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

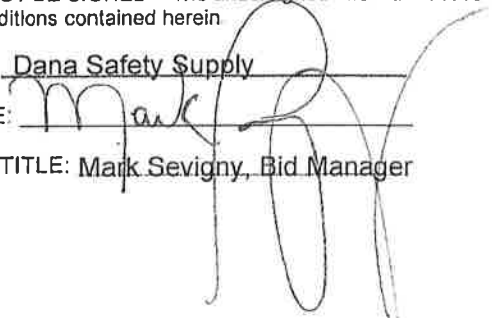
The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: Net 30

TELEPHONE NUMBER: 813-348-4866

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein

COMPANY: Dana Safety Supply

SIGNATURE: 

NAME AND TITLE: Mark Sevigny, Bid Manager

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V
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RFQ
Dana Safety Supply
4809 Koger Blvd.
Greensboro, NC 27407

BID OPENING DATE AND TIME:
18-OCT-18 at 2:00 PM

BID NUMBER: 305245

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Survivor LED (without charger) orange flashlight. Streamlight part #STR-90500. No Substitutions.	425	Each	\$65.80	\$27,965.00
2	Survivor Fast Smart Charger. Streamlight part #STR-90011. No Substitutions.	100	Each	\$35.06	\$3,506.00
3	120V AC Charger cord. Streamlight part #STR-22060. No Substitutions.	100	Each	\$14.60	\$1,460.00

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax
Bids will be received at the above mentioned address

TERMS OF PAYMENT: Net 30

TELEPHONE NUMBER: 813-348-4866

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: Dana Safety Supply

SIGNATURE:

NAME AND TITLE: Mark Sevigny, Bid Manager

Instructions to Bidders

(1) Bid documents can be downloaded from the City's website at www.chattanooga.gov. At the left side of that page is a link labeled "Bid Solicitations." Click that link, and a page will open with a list of the City's current Bid Solicitations, with links that will display a PDF version of the bid documents suitable for printing.

(2) Any Addenda will be published in the list of Bid Solicitations mentioned above. Bidders should check this list before submitting their bids, to see whether any Addendum has been issued.

(3) Bid documents should be submitted to the following address:

Purchasing Office, Suite G-13
City Hall
101 East 11th Street
Chattanooga, TN 37401

(4) Sealed Bids should be submitted in a sealed envelope. No particular envelope is required, but the Bid Solicitation number should be marked on the outside of the envelope. This is a six-digit number starting with a "3".

(5) Any questions regarding the specifications or bidding process should be directed to the Buyer, preferably by email, to the following address: wtucker@chattanooga.gov.

The Buyer will, if possible find answers to the submitted questions and will issue an Addendum so that all potential bidders will have access to the answers.

(6) Tennessee law prohibits municipalities from contracting with business entities which engage in investment activities in Iran. A list of such prohibited entities can be viewed at

https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12106_Iran_Divestment_Act_updated_7.7.17.pdf

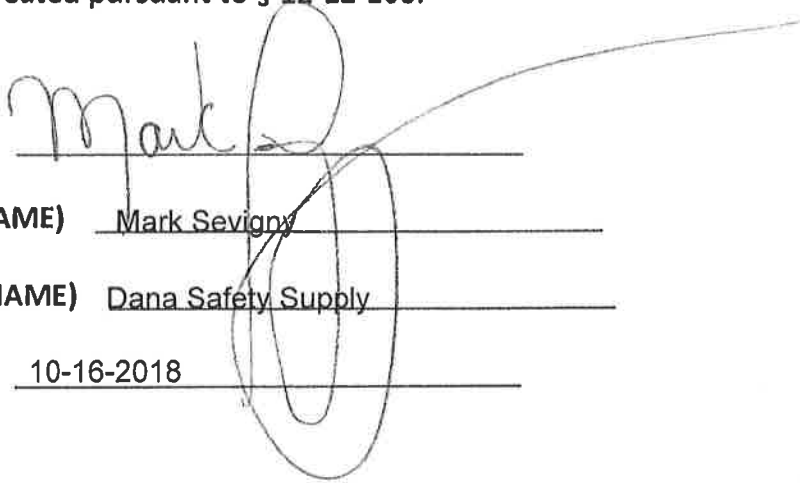
A form entitled "Vendor Disclosure and Acknowledgement" is attached, which asks the Bidder to affirm that it is not on the list of prohibited entities. This form should be completed and submitted with your Bid.

(7) A Form titled "No Contact/No Advocacy" is attached, regarding contact with City representatives during the evaluation of Bids. Bidders are required to submit this completed Form with their Bids.

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED)

A large, stylized handwritten signature in black ink, appearing to read "Mark Sevigny", is written over a horizontal line. The signature is highly cursive and loops around the line.

(PRINTED NAME)

Mark Sevigny

(BUSINESS NAME)

Dana Safety Supply

(DATE)

10-16-2018

No Contact/No Advocacy

Notice Receipt

City of Chattanooga
Purchasing Division

For Submission with Sealed Bid Solicitation Responses:

Mark Sevigny (Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of _____

Dana Safety Supply (Business name), the Submitter of the

attached sealed solicitation response to Solicitation # 305245, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature: _____



Printed Name: _____

Mark Sevigny

Title: Bid Manager

Date: 10-16-2018



CORPORATE RESOLUTION

BE IT RESOLVED by the Board of Directors of Dana Safety Supply, Inc
in a meeting duly assembled that Mark Sevigny, Bid Manager
of the Corporation, be and he/she is hereby authorized, empowered, and directed for and on the
Corporation to negotiate for and sign any and all bid proposals and/or contractors which this
corporation might enter into for the furnishing of services for the Corporation under such terms,
conditions and stipulations, and for such consideration as he might deem to the best interest of
the Corporation.

I, Wanda J Hollis (Name)
Secretary of Dana Safety Supply, Inc do
hereby certify that the above and forgoing is a true and correct copy
of a Resolution unanimously adopted at a meeting of the Board of
Directors of said Corporation held on the 10 day of
July, 2018, at which meeting all members of the Board of
Directors were present and voted thereon and that said Resolution has
been spread upon the minute books of the Corporation, and same is
now in full force and effect.

WITNESS MY SIGNATURE, this 10 day of
July, 2018, at 3:03 pm,

Laurie Michelle Hunt

Laurie Michelle Hunt
NOTARY PUBLIC
GUILFORD COUNTY, NORTH CAROLINA
MY COMMISSION EXPIRES 9/3/18



City of Chattanooga

Mayor Andy Berke

October 29, 2018

Ms. Beverly Moultrie
Director of Human Resources
101 East 11th Street, Suite 201
Chattanooga, TN 37402

Subject: Req. 177481 - Race Forward program "Government Alliance on Race Equity (GARE)"
- Department of Human Resources

Dear Ms. Moultrie:

Council approval is recommended for the purchase of "Government Alliance on Racial Equity (GARE)," a program of the Race Forward company, for the Department of Human Resources. This purchase will be in the amount of \$88,000.00.

This Single Source purchase from Race Forward is required to implement a single, comprehensive racial equity program. In addition to being comprehensive, the Race Forward program uniquely supports a network of local and regional governments in the effort to change racial equity policy to achieve systematic fair treatment of people of all races. Also, the Race Forward program uniquely establishes a deeper shared understanding of racial equity among leadership, a Racial Equity Action Plan, and greater staff capacity for implementation of racial equity policies across key departments.

TCA 6-56-304.2 allows for this Single Source purchase to be exempted from the usual advertising and bidding requirements.

Respectfully yours,

Bonnie Woodward
Purchasing Director

BW/dk
Attachment

Race Forward
32 Broadway, Suite 1801
New York, NY 10004

CHATTANOOGA PURCHASING DIVISION
SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are goods and services available from only one supplier, and cannot be procured through the competitive bidding process because of the existence of a single source of supply, or other reason below. Justification for this basis must be provided, per purchase order.

Description of item/service, its function and cost estimate \$ 88,000

This is a sole source vendor because:

- Sole provider of proprietary rights, and/or is a licensed or patented good or service.
- Sole provider of items that are repair parts of or upgrades to existing equipment/systems.
- Sole provider of factory-authorized warranty service.
- Sole provider with specialized facilities or technical competence.
- Sole provider of unique equipment or products not offered by others.

What steps were taken to verify that these features are not available elsewhere?
(Attach any additional explanation) see attached

Other brands/manufacturers were examined (List specific company names, phone numbers and contact names, and explain why there were not suitable)

Other vendors were contacted (List specific company names, phone numbers and contact names, and explain why these were not suitable).

What specific feature makes this item unique and why is this feature needed for your project?

Please attach the suggested vendor's letter stating the reasons that it is considered a sole source for the product/service, if applicable.

Suggested Vendor ^{JTH} Race Forward ^{JTH}
Government Alliance on Race and Equality

Department Human Resources Contact: Terni Hernandez, Ed.D.

My department's recommendation for sole source is based upon an objective review of the good/service being required and appears to be in the best interest of the City.

Samuel L. Martin
Department Head's Signature

10/1/18
Date



October 24, 2018

City of Chattanooga
Human Resources
2nd Floor City Hall
101 E. 11th St.
Chattanooga, TN 37402

To Whom It May Concern;

The Government Alliance on Racial Equity (GARE), a program of Race Forward, is the only program that uniquely allows networks of local and regional government to have the ability to implement policy change at multiple levels and across multiple sectors to drive larger systemic change, and meets the following requirements:

- Focuses on racism
- Integrates conceptual and practical tools for working with participant's feelings into the training design
- Very structured training design model to address specific needs of specific groups and situations
- Takes a prescriptive approach
- Offers technical assistance and customized program
- Programs with learning tools
- Programs provide polished training manuals and guides

Sincerely,

Randall Oakley
Vice President of Finance and Administration



Chattanooga Purchasing Division Sole Source Justification Form (Continued)

Steps taken to verify that these features are not available elsewhere:

Market research was conducted to verify no other vendors offer program that provides all of the content, which is needed to affect change in government. Sole Source Vendor Government Alliance on Racial Equality (GARE).

Other vendors examined:

1. People's Institute for Survival and Beyond pisab.org
2. National Coalition Building Institute ncbgi.org
3. Visions – Vigorous InterventionS Into Ongoing Natural Settings visions-inc.org
4. World of Difference Institute – Anti-Defamation League adl.org
5. Crossroads Ministry crossroadstransition.org
6. Study Circles Resource Center studycircles.org
7. Hope In The Cities us.iofc.org
8. Dismantling Racism Institute – National Conference for Community and Justice idrusnow.org
9. Challenging White Supremacy Workshop csworkshop.org
10. GARE – Government Alliance on Racial Equality raciaequityalliance.org

Other vendors contacted:

See attached spreadsheet to explain where these vendors were not suitable.

What features makes this item unique and why this feature is needed for your project:

This is a sole source vendor because the Government Alliance on Racial Equality (GARE) is the only program that uniquely allows networks of local and regional government to have the ability to implement policy change at multiple levels and across multiple sectors to drive larger systemic change, and meets all of the requirements listed below:

Emphasizes the similar dynamics and impact of various forms of oppression in an attempt to building empathy across groups, overcome resistance to acknowledge racism and create an inclusive anti-oppression movement.

Focuses on racism.

Integrates conceptual and practical tools for working with participant's feelings into the training design.

Very structured training design model to address the specific needs of specific groups and situation.

Takes a more prescriptive approach that "start where participants are" and building from their understanding of issues.

Offers technical assistance and customized program as follow up to an initial short training, allowing participants an important foundation for deeper work and allows flexibility in deciding the most appropriate next steps.

Programs with Learning tools include the use of many diverse, innovative exercises and encourage participants to discover new ideas and lessons themselves.

Programs provide polished training manuals and guides that describe the relationships between Programs philosophy and specific learning tools and exercises.

SOLE SOURCE JUSTIFICATION

	People's Institute for Survival and Beyond	National Coalition Building Institute	VISIONS -- Vigorous Interventions Into Ongoing Natural Settings	World of Difference Institute -- Anti Defamation League	Crossroads Ministry	Study Circles Resources Center	Hope In The Cities	Dismantling Racism Institute - National Conference for Community and Justice	Challenging White Supremacy Workshop	Government Alliance on Racial Equality
Programs Context										
Programs emphasize the similar dynamics and impact of various forms of oppression in an attempt to building empathy across groups, overcome resistance to acknowledge racism and create an inclusive anti-oppression movement.	X	X	X	X						X
Programs focus specifically on racism.	X				X	X	X	X	X	X
Programs integrate conceptual and practical tools for working with participant's feelings into the training design.		X	X							X
Programs that have very structured training design models to address the specific needs of specific groups and situation.	X	X								X
Programs take a more prescriptive approach that "start where participants are" and building from their understanding of issues.						X	X			X

SOLE SOURCE JUSTIFICATION

Program Context	People's Institute for Survival and Beyond	National Coalition Building Institute	VISIONS -- Vigorous InterventionS Into Ongoing Natural Settings	World of Difference Institute -- Anti Defamation League	Crossroads Ministry	Study Circles Resources Center	Hope In The Cities	Dismantling Racism Institute - National Conference for Community and Justice	Challenging White Supremacy Workshop	Government Alliance on Racial Equality
Programs offer technical assistance and customized programs as follow up to an initial short training, allowing participants an important foundation for deeper work and allows flexibility in deciding the most appropriate nex steps.	X		X	X			X			X
Programs with Learning tools include the use of many diverse, innovative exercises and encourage participants to discover new ideas and lessons themselves.				X		X	X			X
Programs provide polished training manuals and guides that describe the relationships between program philosophy and specific learning tools and exercises.		X		X		X				X



LOCAL AND REGIONAL
GOVERNMENT ALLIANCE ON
RACE & EQUITY

race forward & *CSI* CENTER FOR SOCIAL INCLUSION

August 6, 2018

City of Chattanooga, 100 E. 11th Street
Chattanooga, TN 37402

Dear Chattanooga City Officials:

Thank you for your interest in working with the Government Alliance on Race and Equity (GARE). We have appreciated talking with your staff at various points over the last year. This letter includes background information on GARE and an updated proposed scope of services designed to build employee racial equity awareness and the capacity of city's departments to proactively advance racial equity.

GARE is standing by to help the City of Chattanooga embark on and sustain a racial equity effort. We have discussed a process that:

- Engages City of Chattanooga department heads in an Advancing Racial Equity workshop to build their awareness and support for integrating racial equity into city operations.
- Surveying employees to identify a baseline of where staff are in their awareness of the importance for racial equity and the progress of departments in operationalizing racial equity.
- Providing the Advancing Racial Equity workshop to departmental leadership to build their comfort, aptitude and skills for normalizing conversations about race and incorporating racial equity into their work.
- Building and sustaining a Core Team to operate across departments to increase employee awareness and build support for organizational change that embraces racial equity as a desired objective for the city.
- Offering train-the-trainer services to the core team to build internal capacity for racial equity within City of Chattanooga. Core Team members will be positioned to train other employees on racial equity theory and practice.
- Developing a Racial Equity Action Plan and staff expertise in using racial equity tools to assess and refine departmental processes, policies and practices so that community-level racial equity outcomes and internal departmental goals are achieved.

GARE has worked with over 150 jurisdictions in 30 states to begin embedding racial equity in to the local government practice. We are very familiar and experienced with providing the services desired by City of Chattanooga, and we deliver them with care, expertise and full appreciation of the challenges encountered and support needed when doing organizational change.

BACKGROUND

The Government Alliance on Race and Equity (GARE) is a core project of Race Forward and the Haas Institute for a Fair and Inclusive Society at the University of California Berkeley. We are a national

1175 Broadway, Suite 302
New York, NY 10036

Tel: 212 243 2743
Fax: 212 243 6104

www.centerforsocialinclusion.org
<http://racialequityalliance.org>

network of government working to achieve racial equity and advance opportunities for all. We use a three-prong approach:

1. We are a membership organization that supports national and regional networks of jurisdictions that are at the forefront of work to achieve racial equity
2. We offer pathways for new jurisdictions to begin doing racial equity work, including contractual technical assistance and year-long learning cohorts
3. We support and build local and regional collaborations that are broadly inclusive and focused on achieving racial equity

Government's has the potential to leverage significant change and set the stage for achieving racial equity in our communities. GARE is building a national movement for racial equity; we share and expand best practices, tools and resources. If government is to advance racial equity, we must recognize its legacy of having created and maintained racial inequity, explicitly from the founding of our country, and implicitly for the past half century. We work with government because achieving racial equity will not occur unless government serves as an agent for creating an inclusive multi-racial democracy.

GARE has effective approaches for building the capacity of organizations and institutions to eliminate institutional and structural racism and advance racial equity. We offer training and organizational development, either in introductory workshops, specific topics or via an extended learning curriculum.

Our workshops include:

- **Interactive and experiential components.** Adult learning styles vary. We use varied forms (including exercises and small group discussions) to share information to ensure learning objectives are met.
- **Explicit conversation and facilitation to illuminate the connection between individual, institutional and structural racism.** Our training methodology allows participants to make connections between individual experiences and the broader societal and structural ways in which race is constructed. We focus on institutional and structural strategies, as those are most effective for leveraging change.
- **Strong, expert facilitation.** Conversations about race can sometimes be difficult. We have a team of expert facilitators who not only are prepared to lead and guide conversation but to re-design activities in the moment to ensure participants' time and experience is maximized.
- **Applied learning.** Racial equity concepts can, at times, be abstract. Our workshops focus on the application of learning in the work place. *Doing* is often the best teacher.

GARE recognizes the importance of responding to unique situations. Context matters. We tailor workshops and learning activities to best meet the needs of participants and organizations. Our workshops are informed by context setting to understand how best to tailor content and exercises and interviews with key stakeholders to ensure design meets needs and expectations of participants.

What Creates Change: National Best Practice

Leadership and staff must **normalize** racial equity as a key value and have clear understanding and shared definitions, **operationalize** equity via new policies and by transforming the underlying culture of our organizations, and finally, **organize**, both internally and in partnership with other institutions and the community. The elements and actions are based on our understanding of your desired direction.

SCOPE OF WORK

Context setting

GARE recognizes that this project will benefit from additional context setting in the form of an assessment of the current level of understanding and skills of employees. We will conduct an on-line survey to assess employee understanding of racial equity and their competencies to operationalize racial equity. We will also work with you to identify a set of core staff who will form a "Core Team" for this project, leading efforts to operationalize racial equity in the City of Chattanooga. GARE will moderate the selection process in partnership with the City.

Normalize

Normalizing conversations about race includes developing and sharing a racial equity framework as well as operating with urgency and accountability. The first level of understanding would be developed with City leadership and key staff across departments. GARE will provide two workshops, one for Chattanooga leadership and another for the Core Team. A high-level description is as follows:

- ***Advancing Racial Equity: The Role of Government (full day workshop, to be provided twice)*** – This workshop provides an orientation to the role, responsibilities and opportunities for government to advance racial equity. We focus on normalizing racial equity as a core value with clear definitions of key terminology, operationalizing racial equity via new policies and institutional practice, and organizing, both internally and in partnership with other institutions and the community. We introduce a racial equity tool that can be used in decisions relating to policies, practices, programs and budget and share effective communications strategies. Participants gain increased understanding of racial equity terminology, including implicit and explicit bias and individual, institutional, and structural racism; gain skill at identifying and addressing institutional and structural racism; and increase capacity to advance racial equity in the work place.

Operationalize and Organize

After the initial workshops, GARE will work with the City's Core Team to identify 4 to 8 departments eager to operationalize racial equity within their work. Selection of departments will take place after the context-setting phase, and will incorporate interests from department heads. GARE will lead three additional sessions with teams of 8-10 staff from each participating department, thereby creating the foundations of the internal infrastructure needed to organize and share effective practice across the department. This Core Team will be early adopters by piloting the use of a racial equity tool, using data to develop and track racial equity strategies and developing racial equity action plans. The sessions will take place over the course of approximately four months with additional work and guidance (as needed) from the GARE staff team between sessions. The content of the sessions will again be informed by the context setting phase. The GARE curriculum will be used to support the Core Team's work, with three workshops that integrate the following topics:

- ***Using a Racial Equity Tool*** – This content provides information on how to use a racial equity toolkit within policy, program and budget decision-making processes. Team members will gain skills by using the tool with their own lines of business that they would like to assess from a racial equity perspective.
- ***Communicating for Racial Equity*** – Communicating about race can sometimes be a challenge, but preparation and strategy make a big difference. This content provides tools for both interpersonal communication and communicating with the media and broader outside

audiences.

- **Tools for Organizational Change** – This workshop provides hands-on exercises to discuss moving organizational change within government, including building organizational infrastructure across the breadth (all functions) and depth (up and down hierarchy). Content is tailored to meet participants’ needs, and will include topics such as stakeholder analysis, power and politics, and tipping point theory.
- **Developing a Racial Equity Action Plan** – Introductory training is not enough; the city of Chattanooga will want to put ideas and understanding into action, including and strategies that are designed to advance racial equity.

To ensure that lessons from the Core Team’s work are shared broadly across the agency, GARE will work with the team to design and facilitate a broader internally focused information-sharing session at the end of the contract period. This half-day session will feature the work of leading Chattanooga departments and supported by GARE work happening across the region.

The total cost and timeline for Chattanooga’s work with GARE is \$88,000 (summary below).

Activity/Deliverable	Total cost
1. Context setting and assessment <ul style="list-style-type: none"> • In-person, introductory meeting in October • 2 hr. meeting with Executive Team • Assessment survey • Interviews with 5 to 10 key stakeholders Deliverable – summary memo of assessment results	\$10,000
2. Normalizing: Workshops for leadership and the Core Team in January Deliverable – participant packet and PowerPoint from workshops	\$15,000
3. Operationalizing / Organizing: Three workshops / sessions for Core Team from February to April Deliverable – participant packet and PowerPoint from workshops	\$30,000
4. Normalizing: Train-the-trainer workshop for Core Team members who will assist with the delivery of training for other employees in May Deliverable – participant packet and PowerPoint from workshop	\$10,000
5. One-hour meetings with the Planning team between sessions and technical assistance / coaching for Core Team homework assignments Deliverable – workshop agendas	\$10,000
6. Cumulative summary symposium to share the results of the project with leadership and other key stakeholders in June Deliverables – participant packet and PowerPoint from symposium, final report with highlights and recommendations from the project	\$5,000
7. <u>GARE membership</u> , including access to the peer-to-peer, membership-led, membership-driven network of governmental jurisdictions from across the country	complementary
Sub-total	\$80,000
Administration (5 %)	\$8,000
Total	\$88,000

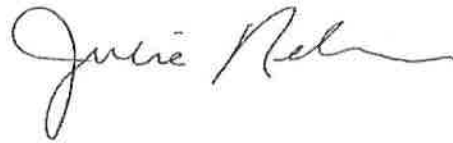
This project will support the creation of deeper shared understanding among leadership, a Racial Equity Action Plan and greater staff capacity for implementation of racial equity across key departments. Our approach incorporates proven practices and replicates success, changing the norm of what is expected and possible from government.

We appreciate your leadership and are excited about the possibility of working with you. We are deep believers in co-design, so would love to discuss our approach further and integrate any additional design considerations that you would like to suggest. Please contact Julie Nelson, jnelson@raceforward.org or (206) 816-5104 or Shawna Davie, sdavie@raceforward.org or 404-919-0351 with questions or to discuss next steps.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Glenn Harris', with a long horizontal flourish extending to the right.

Glenn Harris, President
Race Forward

A handwritten signature in black ink, appearing to read 'Julie Nelson', written in a cursive style.

Julie Nelson, Senior Vice President
Race Forward
Government Alliance on Race and Equity Co-Director



City of Chattanooga

Mayor Andy Berke

October 31, 2018

Ms. Maura Sullivan
Chief Operating Officer
Purchasing Department
101 East 11th Street
Chattanooga, TN 37402

**Subject: Contract Renewal of Blanket PO No. 535197 – Newspaper & Online Advertising
– City Wide – Purchasing Division – Mayor’s Office**

Dear Ms. Sullivan:

Council approval is recommended to renew Blanket PO No. 535197 for Newspaper & Online Advertising, City Wide, Purchasing Division, Mayor’s Office. The City of Chattanooga is renewing the third (3rd) contract renewal option for twelve (12) months through November, 2019, with one (1) renewal option remaining, for an estimated annual amount of \$150,000. A copy of the signed letter from the vendor and a copy of the contract are enclosed.

This is a sole source contract, as Chattanooga Times Free Press is the only major local daily newspaper company servicing the Chattanooga areas. TCA 6-56-304.2 allows for this sole source contract exempted from the usual advertising and bidding procedures.

I recommend renewing Blanket PO No. 535197 for Newspaper & Online Advertising to Chattanooga Times Free Press, 400 East 11th Street, Chattanooga, TN 37403.

Respectfully yours,

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments



City of Chattanooga
Mayor Andy Berke

October 17, 2018

Chattanooga Times Free Press
Attn: Jim Stevens
400 East 11th Street
Chattanooga, TN 37403

Subject: 535197 – Newspaper & On-Line Advertising

Dear Mr. Stevens:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same terms and conditions. If adjustment of contract pricing is needed, please include a schedule of proposed prices by return letter. The City will review the proposed prices and advise you of their acceptability.

The new expiration date will be November 14, 2019.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mmckeel@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: _____

Date: _____

Sincerely,

Mark McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 227025 Vendor Alternate ID: 456 Chattanooga Times Free Press 400 East 11th St Chattanooga, TN 37403
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PO Date: 14-OCT-15 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 535197 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 116008 / 303844 Ordering Dept.: Purchasing Buyer: Mark McKeel Phone No.: 423-643-7236 Items Being Purchased: Newspaper and On-Line Advertising of Events ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy. This Shall Be A Twelve (12) Month Blanket Contract To Supply Newspaper and On-Line Advertising of Events for the City of Chattanooga. The Contract Term May Be Renewed For An Additional Four (4) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract **** Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 227025 Vendor Alternate ID: 456 Chattanooga Times Free Press 400 East 11th St Chattanooga, TN 37403
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PO Date: 14-OCT-15 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate
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Purchase Order Number 535197
INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.

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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
Purchase Order is issued in accordance with the Chattanooga Times Free Press bid received on September 16, 2015 is hereby made part of this contract.					
City Council approved on October 13, 2015.					
Contract dates: November 15, 2015 to November 14, 2016					
Vendor Contact: Jim Stevens Phone No.: 423-757-6900 Email: legals@timesfreepress.com					
The undersigned hereby agrees to perform the services in accordance with the terms and conditions as set forth in this Purchase Order, the City of Chattanooga Standard Terms & Conditions, and the bid or quotation.					
Representative: _____		Agreed to and accepted by: _____			
Title: _____		CITY OF CHATTANOOGA, TENNESSEE			
Date: _____		Name/Title: _____			
		Department: _____			

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 227025 Vendor Alternate ID: 456 Chattanooga Times Free Press 400 East 11th St Chattanooga, TN 37403
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PO Date: 14-OCT-15 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 535197 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
	Change Order #1 Contract has been extended an additional twelve (12) months. New contract performance date is November 14, 2017. City Council approved contract renewal on November 8, 2016. 1st Renewal				

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 227025 Vendor Alternate ID: 456 Chattanooga Times Free Press 400 East 11th St Chattanooga, TN 37403
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PO Date: 14-OCT-15 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 535197 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Change Order #1					
..... Contract has been extended an additional twelve (12) months. New contract performance date is November 14, 2018. City Council approved contract renewal on September 26, 2017. 2nd Renewal					

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City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 227025 Vendor Alternate ID: 456 Chattanooga Times Free Press 400 East 11th St Chattanooga, TN 37403
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
3	Employment Advertising; Newspaper - Line Ads, per line, per day (1 Day)	0.00	Each	\$ 7.0500	\$ 0.00
4	Employment Advertising; Newspaper - Line Ads, per line, per day (3 Days)	0.00	Each	\$ 5.1700	\$ 0.00
5	Employment Advertising; Newspaper - Line Ads, per line, per day (7 Days)	0.00	Each	\$ 4.0800	\$ 0.00
9	Employment Advertising; On-Line, 7-days	0.00	Each	\$ 42.0000	\$ 0.00
10	Employment Advertising; On-Line, 30-days on Jobs Networks including Indeed, Zip Recruiter, etc.	0.00	Each	\$ 115.0000	\$ 0.00
11	Employment Advertising; On-Line, 30-days on the Diversity Network	0.00	Each	\$ 50.0000	\$ 0.00
12	Employment Advertising; On-Line, 30-days on Facebook and Twitter	0.00	Each	\$ 85.0000	\$ 0.00
13	Advertising; Daily (per Line)	0.00	Each	\$ 2.7300	\$ 0.00
14	Advertising; Saturday (per Line)	0.00	Each	\$ 2.9900	\$ 0.00
15	Advertising; Sunday (per Line)	0.00	Each	\$ 3.1700	\$ 0.00

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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
19	Affidavits; when requested	0.00	Each	\$ 10.0000	\$ 0.00
20	Advertising; YFD, Half Page, Full Color, Print Advertisement, including Supplying Printing, Duplication, and Distribution of Youth & Family Development Activities and Announcements to run Monthly (during School Year)	0.00	Month	\$ 459.0000	\$ 0.00
21	Advertising; YFD, Quarter Page, Full Color, Print Advertisement, including Supplying Printing, Duplication, and Distribution of Youth & Family Development Activities and Announcement to run Monthly (Feb, April & July)	0.00	Month	\$ 880.0000	\$ 0.00
22	Classified & Legal Ads Published on Times Free Press Website	0.00	Each	\$ 3.5000	\$ 0.00
23	AVISO Legal for Languages	0.00	Each	\$ 0.6500	\$ 0.00

TOTAL: \$.00

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